

Chelan Douglas Regional Port Authority – Phase 2

Task/Deliverables	Target Dates
Goals & Objectives for Facility	End of December 23 Necessary approval prior to concept development
Regional and Local Facility Comparisons <ul style="list-style-type: none"> • Update sports field and facility information • Look at other fitness amenities that may not have been included in Phase 1 (if any) 	End of December 23
Sports Field Upgrades and Expansion <ul style="list-style-type: none"> • Analysis of feasibility to support existing local facilities – financial and operational support • Coordinate and create plan for potential improvement of existing sports fields • Conversations/meetings with other providers to confirm assumptions and potential improvements to sports fields • Once field improvements are identified, create order of magnitude costs, and identify costs if fields were new (to compare) 	Mid to end of January 24
Ownership and operating recommendation	TBD
Facility Options, Programs, and Capital Costs for two concepts <ul style="list-style-type: none"> • Determine space needs • Use concepts from approved goals and objectives document Concept 1: TBD Concept 2: TBD	January – March 2024
Site Analysis <ul style="list-style-type: none"> • Possible sites • Required infrastructure improvements • Estimated financial performance of each facility (O&M – BD) • Operational assumptions (BD) <u>Develop Site Selection Criteria</u> <ul style="list-style-type: none"> • Criteria and evaluation of potential sites, utilities, etc. Identify most important criteria when choosing a site 	April-May

<ul style="list-style-type: none"> – i.e., central location, close to transportation, etc., weighted by importance • Necessary approval of steering committee to determine potential sites 	
<p>O&M Projected Financial Performance</p> <ul style="list-style-type: none"> • Financial performance of other aquatics and athletic facilities (Benchmarking) • Operational assumptions • Revenue and attendance projections • Expenditure projections • Estimated financial performance of each facility 	April-May
<p>Economic Impact of Facility/concept</p> <ul style="list-style-type: none"> • Events, jobs, etc. • Impact on small surrounding communities • Hotels, meals, traveling teams, etc. 	May
<p>Funding Options</p> <ul style="list-style-type: none"> • Voter approved funding options <ul style="list-style-type: none"> ○ Regional aquatics district ○ Public facilities district ○ Levy ○ Public development authority • Capital funding sources <ul style="list-style-type: none"> ○ Private fundraising ○ Corporate gifts and sponsorship (naming rights) ○ Private foundation grants ○ Public grants ○ Grant preparation docs <p>Potential operating funding sources</p>	April-May
<p>Final Recommendations, Report and Presentations</p>	Draft and final – June 2024