



BOARD OF COMMISSIONERS
Special Meeting Minutes
125 Easy St – Wenatchee, WA
May 26th, 2005
9:30 am

Present: JC Baldwin, Vice President
James H. Knapp, Secretary
Mark Urdahl, Executive Director
Ron Johnston-Rodriguez, Economic Development Director
Laura Jaecks, CTC Building Manager
Judy Bradford, Business Manager/Recording Secretary
Carleen Elliott, Accounting Assistant
Jon Eberle, Real Estate Consultant

Others: Steve Hair, KPQ Radio

Commission Vice President JC Baldwin called the Special Meeting of the Port of Chelan County Board of Commissioners to order at 9:31 am in the Port conference room at 125 Easy St, Wenatchee, WA.

Assistant to Economic Development Director position description*

Mark Urdahl explained the job description before the commissioners will be the implementation of direction given to Port staff by Commissioners at the retreat held May 10th.

Ron Johnston-Rodriguez explained the job description has grown out of the three (3) year plan study for Chelan County economic development from last spring. He briefly reviewed the job description with Commissioners.

Motion No. 05-17-06
Moved By: James H. Knapp
Seconded By: JC Baldwin
To approve the job description and pay range for the position of Assistant to Economic Development Director and to direct staff to immediately begin the recruitment process for this position.
Motion Carried.

CTC Freight Elevator Modification Change Order*

Laura Jaecks explained when the elevator modification was put out to bid it was a case of a sole provider, Thyssen Krupp. The smoke doors were not included in the bid since Thyssen Krupp does not perform the smoke door portion of the modifications. The general contractor, GG Richardson, will actually do the work under the Thyssen Krupp contract.

A rough estimate of cost to do the modification is \$3,000-\$4,000 not including labor and costs other than materials. Terry Johnson estimated an additional \$4,500 for labor and additional costs other than materials (state sales tax, etc).

Mark Urdahl noted that timing is of the essence. At this point, we really can not afford to slow down the construction project. He noted Yahoo! Inc. will be reimbursing the Port up to \$50,000 for the elevator modifications. It appears there will not be a significant financial impact to the Port to approve the elevator modification change order.

Motion No. 05-17-06
Moved By: James H. Knapp
Seconded By: JC Baldwin
To approve Change Order #1 to a contract with Thyssen Krupp for modifications to the CTC freight elevator as required by the lease with Yahoo! Inc at an estimated additional cost of \$8,500 subject to the final review and approval of legal counsel and one Commissioner.
Motion Carried.

There being no further business, the meeting was adjourned at 9:45 am.

Dated and approved this 21st day of June, 2006.

BOARD OF COMMISSIONERS

Michael H. Mackey, President – *Excused Absence*
JC Baldwin, Vice President
James H. Knapp, Secretary