



**PORT OF CHELAN COUNTY**  
**Board of Commissioners**  
**Meeting Minutes**  
**238 Olds Station Rd, Suite A, Wenatchee, WA 98801**  
**October 28<sup>th</sup>, 2009**  
**8:30 am**

- |                 |  |  |
|-----------------|--|--|
| <b>Present:</b> | Michael H. Mackey, President<br>JC Baldwin, Secretary<br>Mark Urdahl, Executive Director<br>Pete Fraley, Legal Counsel<br>Monica Lough, Internal Auditor           | Ron Johnston-Rodriguez, Dir-Economic Development<br>Mike Armstrong, External Affairs Director<br>Dayle Rushing, Director Risk, Property & Facilities<br>Laura Jaecks, CTC Building Manager<br>Judy Bradford, Recording Secretary<br>Jon Eberle, Real Estate Consultant |
| <b>Others:</b>  | Jerry Litt, Alliance Consulting<br>Steve Keene, Peshastin Community Council<br>Bob Anderson, Entiat Chamber-Treasurer<br>Jim Brennan, JA Brennan & Associates PLLC | Charles Sablan, City of Chelan<br>Ricka Ensley, Entiat Chamber-President elect<br>John Hussenlon, Entiat Chamber-President<br>Shannon Kinsella, JA Brennan & Associates, PLLC  |

The regularly scheduled meeting of the Board of Commissioners of the Port of Chelan County was called to order by Commission President Michael H. Mackey at 8:39 am.

**CONSENT AGENDA\***

The consent agenda was presented for consideration.

<b>Motion No.</b>	<b>10-05-09</b>
<b>Moved By:</b>	<i>JC Baldwin</i>
<b>Seconded By:</b>	<i>Michael H. Mackey</i>
	<i>To approve the consent agenda consisting of the Final Report on the Cashmere mill property study by Berk &amp; Associates and an Engagement letter with Michael Cummings, WA State Certified Appraiser as presented.</i>
	<i>Motion Carried.</i>

Commissioner Mackey noted this meeting is an excused absence for Commissioner Craig Larsen.

**DIRECTORS' REPORTS**

**Update from Entiat Chamber**

John Hussenlon introduced Ricka Ensley, the incoming President of the Entiat Chamber and Bob Anderson, the incoming Entiat Chamber Treasurer. Hussenlon reported increased visitor counts and community-wide circulation of the Chamber newsletter were enjoyed this past year due to in part to the financial support the Port provided to the Entiat Chamber.

The Chamber and the Columbia Fire Breaks Interpretive Center work in partnership for the promotion and upkeep of the Entiat community. The organizations are all volunteer.

Discussion ensued. Hussenlon expressed appreciation for the partnership of the Port with the Entiat community.

The meeting was recessed at 8:54 am to the Pangborn Airport Governing Board meeting.

The Port of Chelan County commission meeting was reconvened at 10:24 am. The Port agenda was reordered to take business item D: the Peshastin Community Request.

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**Peshastin Community Request\***

Mark Urdahl explained the request is for access to the Peshastin mill site property for winter recreational use. Staff recommends the Port make public access to the site available under the conditions listed in the pilot project outline. (A copy is attached.)

Discussion ensued. Commissioners reaffirmed there would be no public promotion of the availability of access to the site.

**Motion No.** 10-06-09  
**Moved By:** JC Baldwin  
**Seconded By:** Michael H. Mackey  
*To adopt the proposed policy regarding winter access to the Peshastin Mill Site property as presented.* *Motion Carried.*

Steve Keene expressed appreciation on behalf of the Peshastin Community Council.

**Port Employee Leave Donation Policy\***

Mark Urdahl summarized the proposed policy for commissioners. He noted this is needed at the staff level; and these type of employment policies are common practice. The policy is rescindable. Staff recommendation is for approval retroactively to October 1<sup>st</sup>.

Legal counsel noted the policy cannot be retroactively applied. It is the equivalent of a benefit increase which is prohibited retroactively for public employees.

**Motion No.** 10-07-09  
**Moved By:** JC Baldwin  
**Seconded By:** Michael H. Mackey  
*To adopt the policy for voluntary contribution of sick leave by employees as presented.* *Motion Carried.*

**City of Chelan - Chamber Parking Lot Feasibility Study\***

Mike Armstrong explained that the Port has been asked to contribute \$10,000 to the costs of a feasibility study on the PUD owned parking lot and building housing the Lake Chelan Chamber. The property is not part of the PUD's Exhibit R.

Armstrong explained if the Port contributes, it would have direct inclusion in the consultant selection process and the scope of work for the study.

Legal counsel suggested this could be accomplished with in interlocal agreement with the City of Chelan taking the lead on the project.

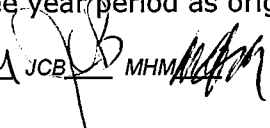
A formal funding request will come from the City of Chelan at a future meeting. It is anticipated the funding for this study would come out of the funding allocated in the Port's budget for the marina study.

**Don Morse Park Beach Enhancement Shore Stabilization & Marina Expansion\***

Mike Armstrong introduced Charles Sablan of the City of Chelan who introduced Jim Brennan and Shannon Kinsella. Sablan, Brennan and Kinsella provided the commissioners a powerpoint presentation and explanation of the proposed shoreline enhancement, beach stabilization and expansion of the marina being planned by the City of Chelan.

Sablan updated the Commissioners on the Scope of work completed and explained the City's project must be shovel ready and to qualify for 100% construction documents. He requested Port provide funding to complete the construction documents. Discussion ensued.

It was explained there was consensus of the commission to release the allocated funding over a three year period as originally agreed. A formal request for funding would need to come

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before the Commission at a future meeting, and specific deliverables needed yet to be established for the funding.

**CONFLUENCE TECHNOLOGY CENTER**

**Update**

This agenda item was tabled to the next Commission meeting.

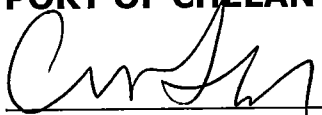
**Executive Session**

No need for an executive session. None was held.

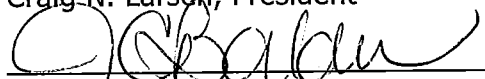
The meeting was adjourned at 11.33 am with no further action taken.

Signed and dated this January, 2010.

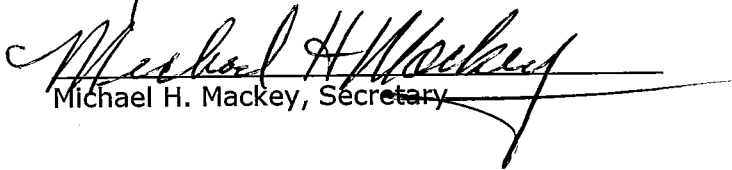
**PORT OF CHELAN COUNTY**




Craig N. Larsen, President



JC Baldwin, Vice President



Michael H. Mackey, Secretary

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October 28<sup>th</sup>, 2009