



PORT OF CHELAN COUNTY
Board of Commissioners
Meeting Minutes
238 Olds Station Rd, Suite A, Wenatchee, WA 98801
January 7th, 2010
8:30 am

Present:	Craig N. Larsen, President JC Baldwin, Vice President Michael H. Mackey, Secretary Mark Urdahl, Executive Director Pete Fraley, Legal Counsel Mike Armstrong, External Affairs Director	Dayle Rushing, Director Risk, Property & Facilities Laura Jaecks, CTC Manager Pat Moore, Airport Manager Judy Bradford, Recording Secretary Jon Eberle, Real Estate Consultant Ron Johnston-Rodriguez, Dir Economic Dev Raylene Bradley, Executive Assistant Ron Russ, Pangborn Operations Supervisor Karen Kornher, Engineering Consultant Steve Hair, KOHO Radio Sara Urdahl, Cashmere Chamber Roger Clute, WVVV Executive Director Marsha Clute, Cashmere Chamber Kirsten Kovach, WHS Student
Others:	Yvette Davis, Wenatchee Business Journal Jerry Litt, Alliance Consulting Patti Davis, Cashmere Chamber President Pat Haley, Port of Douglas County Director Emily Smith, WHS Student	

The meeting was called to order at 8:34am by Commissioner Michael H. Mackey.

CONSENT AGENDA*

The consent agenda was presented for consideration.

Motion No. **01-01-10**
Moved By: *JC Baldwin*
Seconded By: *Craig N. Larsen*
To approve the consent agenda consisting of minutes for the December 3rd, 2009 regularly scheduled meeting and Resolution No. 2010-01 voiding a Port warrant as presented.
Motion Carried Unanimously.

ITEMS FROM COMMISSIONERS

Oath of Office for Commissioner Mackey

Laura Jaecks administered the oath of office with Commissioner Mackey for his new term of office which began January 1st, 2010.

Approval of Commission officers for 2010:

President-Craig N. Larsen; Vice-President JC Baldwin; Secretary-Michael H. Mackey*

Motion No. **01-02-10**
Moved By: *JC Baldwin*
Seconded By: *Craig N. Larsen*
To approve the 2010 slate of officers for the Port of Chelan County Board of Commissioners as presented: President-Craig N. Larsen, Vice President-JC Baldwin, and Secretary-Michael H. Mackey.
Motion Carried Unanimously.

Discussion ensued on Port meeting calendar for 2010. While Commissioners may have need to travel to Washington D.C. for issues, the Port has no plans for participation in PNWA Mission to Washington D.C. this year.

Mark Urdahl explained there are three agenda additions for today's meeting: GWATA Economic Agreement for discussion, establishment of Variable Employee Benefit Account (VEBA) for discussion, and the Scope of Work for Sunset Highway frontage in Cashmere.

CNL CM JSB MFM

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PUBLIC COMMENT

Time allotted for public comment. No public comment was offered.

PANGBORN AIRPORT

Authorization to sign USKH work order #1185801 in the amount of \$73,644*

Pat Moore reported staff work is beginning on new projects for this year. Airport Way is starting. And there is a need to have the house inspected for asbestos.

Moore plans to amend the PFC grant to restate that there will be just repainting the runway no fog sealing. Restriping is a requirement of what must be done. The airport has \$190,000 in the bank for the restriping. The second work order is for the design work.

After some discussion the following action was taken:

Motion No. 01-03-10
Moved By: Michael H. Mackey
Seconded By: JC Baldwin
To authorize the Airport Manager to sign USKH work order #1185801 as presented conditioned upon approval by the Port of Douglas County. Motion Carried Unanimously.

Motion No. 01-04-10
Moved By: JC Baldwin
Seconded By: Michael H. Mackey
To authorize the Airport Manager to sign USKH work order #1169800 as presented conditioned upon approval by the Port of Douglas County. Motion Carried Unanimously.

The Pangborn Memorial Airport is governed by a Joint Operating Agreement and is jointly owned by Port of Douglas and Port of Chelan County. The Ports meet once per month as the Pangborn Airport Governing Board, however, the Joint Operating Agreement allows the Ports to take independent action dependent on the action of the other partner.

Inter-local Agreement for Equipment Rental*

Ron Russ reported the Q400 is more sensitive to snow and/or ice on the runway than the Q200. Road brooms are more effective at removing snow and ice from the runway. The Airport has opportunity to rent the brooms from Douglas County and potentially other equipment in the future. Ogden Murphy Wallace has reviewed and commented on the proposed agreement. Discussion ensued.

Commissioner Larsen expressed appreciation with the airport staff trying new approaches to solving problems.

Motion No. 01-05-10
Moved By: JC Baldwin
Seconded By: Michael H. Mackey
To approve the interlocal agreement between Pangborn Memorial Airport and Douglas County as presented conditioned upon approval by the Port of Douglas County. Motion Carried Unanimously.

AMENDED MOTION: After discussion, the motion was amended to include the opportunity to review any changes made by Douglas County subject to approval of Port of Chelan County legal counsel and one commissioner. Amended motion passed unanimously.

Discussion ensued about number of flights lost due to fog in the last two weeks. Length of the runway has an effect on the cancellation of flights. The two issues are fog (1 mile visibility) and braking ability. If the runway was longer, this would be less of an issue.

Airport staff will distribute flight cancellation and causes to commissioners.

CNL CM, JCB, JCB, MHM, [Signature]

Mark Urdahl briefed the commission on the stage of negotiations of a contract approved in December for a recruitment consultant to fill the airport manager's position when Pat Moore retires.

Commissioner Mackey updated commissioners on the meeting he and Commissioner Spurgeon attended with the Fire District on the airport fire fighter issues.

Discussion ensued.

DIRECTOR'S REPORT

Update from Cashmere Chamber

Sara Urdahl, Executive Director of Cashmere Chamber, introduced Patti Davis-President and Marsha Clute-Treasurer of the 2010 Cashmere Chamber board. Patti Davis expressed appreciation of the Cashmere Chamber Board and members for the Port's work at the Cashmere mill site and the Ports financial support of the Chamber.

Sara Urdahl briefly described the Cashmere business community; and outlined the Chamber's objectives, operations, planned activities and projects for the coming year. Promote Cashmere committee recommendations. Discussion ensued.

Update from Wenatchee Valley Visitor Bureau

Roger Clute made an opening statement in appreciation and support of the Port's efforts on behalf of tourism. Clute then reviewed WVVVB numbers for visitors to the area and hotel occupancy. Discussion ensued. He noted positive impacts from the new event center, and then commented he believed the Town Toyota Center needs more marketing fire power, and more events.

The meeting recessed at 9:50 am for a five minute break. The meeting reconvened at 9:57 am.

Approval of Change Order #4 on Cashmere mill property clean-up project*

Kornher explained that when the removal of the clean-up was bid out, an exact amount of additional material was unknown. A broad estimate was made with an agreement with the contractor to pay for the actual amount taken out. The bid amount was \$45,000. The other item was metal removal bid at \$2,000.

The actual amount of material was 85,000 pounds at \$1.00 per pound. The contractor removed more concrete. The new negotiated values were \$.19 per pound for metal and \$55.00 per ton for concrete. The negotiated amount of the change order is \$15,000 less than the schedule under the contract. The total change order is \$126,000. The Port has a stockpile of ground concrete and asphalt of value for use. There was far more material to deal with than originally anticipated.

Motion No. 01-06-10

Moved By: JC Baldwin

Seconded By: Michael H. Mackey

To approve Change Order #4 to a contract with Bremmer Construction as presented and authorize the Executive Director to sign. Motion Carried Unanimously.

Approval of Personal Services Contracting Policy*

Mark Urdahl briefly updated the commissioners on the new state requirement for personal services contracting and the resulting proposed Personal Services Contracting Policy. Pete Fraley briefly reviewed the proposed policy with the commissioners. Discussion ensued.

The new personal services contracting statute requires the adoption of a policy. Pete has previously reviewed this with the Commission.

Motion No.

01-07-10

Moved By:

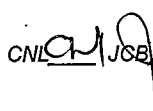
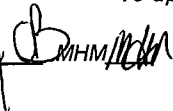
Michael H. Mackey

Seconded By:

JC Baldwin

To approve the personal services contracting policy as presented.

Motion Carried Unanimously.

CNL  JCB,  MHM

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