

MOTION LOG 2010

Motion No.	Description of Motion	Meeting Date	Approved
01-01-10	<i>To approve the consent agenda consisting of minutes for the December 3rd, 2009 regularly scheduled meeting and Resolution No. 2010-01 voiding a Port warrant as presented. Motion Carried Unanimously</i>	01-07-2010	01-27-2010
01-02-10	<i>To approve the 2010 slate of officers for the Port of Chelan County Board of Commissioners as presented: President-Craig N. Larsen, Vice President-JC Baldwin, and Secretary-Michael H. Mackey. Motion Carried Unanimously</i>	01-07-2010	01-27-2010
01-03-10	<i>To authorize the Airport Manager to sign USKH work order #1185801 as presented conditioned upon approval by the Port of Douglas County. Motion Carried Unanimously</i>	01-07-2010	01-27-2010
01-04-10	<i>To authorize the Airport Manager to sign USKH work order #1169800 as presented conditioned upon approval by the Port of Douglas County. Motion Carried Unanimously</i>	01-07-2010	01-27-2010
01-05-10	<i>To approve the interlocal agreement between Pangborn Memorial Airport and Douglas County as presented conditioned upon approval by the Port of Douglas County. Motion Carried Unanimously</i>	01-07-2010	01-27-2010
01-06-10	<i>To approve Change Order #4 to a contract with Bremmer Construction as presented and authorize the Executive Director to sign. Motion Carried Unanimously</i>	01-07-2010	01-27-2010
01-07-10	<i>To approve the personal services contracting policy as presented. Motion Carried Unanimously</i>	01-07-2010	01-27-2010
01-08-10	<i>frontage project in Cashmere and authorize the Executive Director to sign the task order for \$82,661 as presented. Motion Carried Unanimously</i>	01-07-2010	01-27-2010
01-08-10a	<i>To approve the consent agenda as presented consisting of minutes for the October 28th, 2009 regularly scheduled meeting, Letter of Engagement with Cordell Neher & Co for 2009 Financial Statement, Resolution No. 2010-02 declaring the Altima surplus property Pangborn Register Pages (#1227-#1230) and Port Register Pages (#2310-#2316) Motion Carried.</i>	01-21-2010	02-04-2010
01-09-10	<i>To authorize the Executive Director to sign and/or support the proposal being prepared by the Wenatchee Valley Transportation Council listing the Port as a co-applicant on a grant application being prepared by the City of Cashmere for the redevelopment of the Sunset Highway in Cashmere. Motion Carried Unanimously.</i>	01-21-2010	02-04-2010
01-10-10	<i>To amend the Port's Sick Leave Policy as presented Motion Carried Unanimously.</i>	01-21-2010	02-04-2010
01-11-10	<i>To approve Resolution 2010-03 establishing a Port HR VEBA. Motion Carried Unanimously.</i>	01-21-2010	02-04-2010
01-12-10	<i>To approve the Port VEBA Adoption Agreement as presented and authorize the Executive Director to sign. Motion Carried Unanimously.</i>	01-21-2010	02-04-2010

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Motion No.	Description of Motion	Meeting Date	Approved
01-13-10	<i>To approve the consent agenda consisting of the 2010 Cascade Foothills Farmlands Association Economic Development Agreement Motion carried unanimously</i>	01-27-2010	02-24-2010
01-14-10	<i>To authorize the Executive Director to sign the purchase and sale agreement with MOCO Properties for the Morse Steel property in the form presented. Motion carried unanimously</i>	01-27-2010	02-24-2010
02-01-10	<i>To approve the consent agenda consisting of the minutes of the December 16th, 2009 special meeting, the minutes of the January 7th and January 21st, 2010 regularly scheduled meetings and an amendment to the Interlocal Agreement with the City of Leavenworth. Motion carried unanimously</i>	02-04-2010	02-18-2010
02-02-10	<i>To authorize the CTC Manager or Executive Director to sign a merchant credit card agreement with Cashmere Valley Bank. Motion carried unanimously.</i>	02-04-2010	02-18-2010
02-03-10	<i>To approve a salary range of \$74,000-\$105,000 for the Pangborn Airport manager as presented, subject to concurrence by the Port of Douglas County. Motion carried unanimously.</i>	02-04-2010	02-18-2010
02-04-10	<i>To authorize the Executive Director to issue a request for qualifications for the Peshastin property as presented, and authorize Commissioner Baldwin to participate on the consultant selection committee. Motion carried unanimously</i>	02-04-2010	02-18-2010
02-05-10	<i>To authorize the Executive Director to write a letter in support of Link Transit's grant application for the Wenatchee Valley Transit Center. Motion carried unanimously</i>	02-04-2010	02-18-2010
02-06-10	<i>To approve an economic development agreement with GWATA as presented, subject to the final review and approval of Commissioner Baldwin. Motion carried unanimously.</i>	02-04-2010	02-18-2010
02-07-10	<i>To authorize the Executive Director to enter into a lease agreement with GWATA for one office at the CTC at a discount rent of 50% for a term of one year as presented. Motion carried unanimously.</i>	02-04-2010	02-18-2010
02-08-10	<i>To approve the consent agenda as presented consisting of minutes for the February 4th, 2010 regularly scheduled meeting, Pangborn Register Pages (#1231-#1235) and Port Register Pages (#2317-#2324) Motion carried</i>	02-18-2010	02-24-2010
02-09-10	<i>To adopt the Lake Chelan Airport Layout Plan Update, prepared by Century West Engineering Corporation, dated February, 2009. Motion Carried Unanimously</i>	02-18-2010	02-24-2010
02-08-10A	<i>To approve the consent agenda consisting of the commission meeting minutes of February 18th, 2010 as presented. Motion carried unanimously with no further discussion</i>	02-24-2010	03-04-2010

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Motion No.	Description of Motion	Meeting Date	Approved
02-09-10A	<i>To approve calendar for commissioners and staff as presented. Motion carried unanimously with no further discussion.</i>	02-24-2010	03-04-2010
03-01-10	<i>To approve the consent agenda consisting of the commission meeting minutes of January 27, and February 24th, 2010 regularly scheduled meetings and approval of the Agreement with Port of Douglas County allocating costs of Jones Strategic as presented. Motion carried unanimously with no further discussion.</i>	03-04-2010	03-17-2010
03-02-10	<i>To approve an interlocal agreement for Resource Conservation Management Services”, pending counsel’s review of the final version of the ILA, in the amount not to exceed \$3,000 toward the two year program without prior approval from the Commission. Motion carried unanimously with no further discussion.</i>	03-04-2010	03-17-2010
03-03-10	<i>To approve the consent agenda as presented consisting of minutes for the March 4th, 2010 regularly scheduled meeting, Pangborn Register Pages (#1237-#1240) and Port Register Pages (#2325-#2331). Motion Carried</i>	03-17-2010	03-24-2010
03-04-10	<i>To authorize the Executive Director to sign a task order with RH2 for engineering services related to the ARRA stimulus-funded Olds Station sidewalk project which is contingent upon confirmation of the availability of ARRA funds for this project Motion carried unanimously with no further discussion.</i>	03-17-2010	03-24-2010
03-05-10	<i>To approve and authorize the senior staff executive of Pangborn Memorial Airport and the Confluence Technology Center to sign a personal services contract with Cordell Neher CPA for accounting and internal audit services for a two year period, subject to the review and approval of each entities legal counsel and appropriate Board representative. Motion carried unanimously with no further discussion.</i>	03-17-2010	03-24-2010
03-06-10	<i>To approve the minutes of the June 18th, 2009 and March 17th, 2010 commission meetings as presented. Motion carried unanimously with no further discussion.</i>	03-24-2010	04-15-2010
03-07-10	<i>To approve the port calendar for March, 2010 for commissioners and staff as presented. Motion carried unanimously with no further discussion.</i>	03-24-2010	04-15-2010
04-01-10	<i>To approved the consent agenda consisting of authorization for the airport manager to attend the FAA NW Conference April 13 and 14th, 2010 and Resolution No. 2010-04 declaring Port CTC personal property surplus as presented. Motion carried unanimously.</i>	04-01-2010	04-15-2010
04-02-10	<i>To approve the non-binding Memorandum of Understanding with the City of Wenatchee as presented. Motion carried unanimously with no further discussion.</i>	04-01-2010	04-15-2010
04-03-10	<i>To approve Resolution No. 2010-05 regarding the Pangborn Airport Hangar Lease Policy as presented. Motion carried unanimously.</i>	04-01-2010	04-15-2010
04-06-10	<i>To approve the consent agenda as presented including the minutes of the April 1, 2010 commission meeting, approval of the Resolution 2010-06 voiding Port warrant #13733, Pangborn Airport register pages (#1241-1246) and Port register pages (#2332-#2338). Motion carried</i>	04-15-2010	05-20-2010

unanimously.

04-07-10	<i>To authorize the airport manager to submit a grant application to the WSDOT for short term repairs to runway 7-25, provided that the Port of Douglas County concurs; provided further specific acceptance of the grant is subject to approval by the airport governing board. Motion carried unanimously.</i>	04-15-2010	05-20-2010
04-08-10	<i>To approve Resolution No. 2010-07 designation Avidex as a sole source for video conference system improvements at the Confluence Technology Center as presented. Motion carried unanimously.</i>	04-15-2010	05-20-2010
04-09-10	<i>To approve a purchase order with Avidex for videoconferencing system improvements in the amount of \$44,880 plus WSST as presented. Motion carried unanimously.</i>	04-15-2010	05-20-2010
04-10-10	<i>To approve the revised pre-annexation agreement with the City of Cashmere as presented. And authorize the Executive Director to sign. Motion carried unanimously.</i>	04-15-2010	05-20-2010
04-11-10	<i>To approve the selection of Heartland LLC for the Peshastin feasibility study. Motion carried unanimously.</i>	04-15-2010	05-20-2010
04-12-10	<i>To authorize the Executive Director to negotiate an agreement with the Heartland LLC for consulting services relating to the marketing of the Peshastin Mill Site subject to the approval of legal counsel and one commissioner, JC Baldwin, at a cost not to exceed \$55,000 as presented. Motion carried unanimously.</i>	04-15-2010	05-20-2010
04-13-10	<i>To approve Task Order 01.112A for the building demolition on the Cashmere mill property in the amount of \$29,406 as presented and to authorize the Executive Director to sign. Motion carried unanimously.</i>	04-15-2010	05-20-2010
04-14-10	<i>To approve the consent agenda consisting of Port commission meeting minutes from March 24th, and April 1st, 2010 as presented. Motion carried unanimously.</i>	04-28-2010	05-20-2010
04-15-10	<i>To approve the calendar for commissioners and staff as presented. Motion carried unanimously.</i>	04-28-2010	05-20-2010
05-01-10	<i>To direct staff to proceed with the purchase of the Morse Steel Building from MOCO Properties prior to June 30 per the purchase and sale agreement, and to authorize the Executive Director to sign any and all closing documents consistent with the purchase and sale agreement. Motion carried unanimously after discussion.</i>	05-13-2010	06-17-2010
05-02-10	<i>To approve the consent agenda as presented including the minutes of the April 15th, 2010 Commission meeting, minutes of the April 28th Commission meeting, Pangborn Airport register pages (#1247-#1253) and Port register pages (#2339-#2345). Motion carried unanimously.</i>	05-20-2010	06-17-2010
05-03-10	<i>To approve the calendar for Commissioners and staff as presented. Motion carried unanimously.</i>	05-20-2010	06-17-2010
05-04-10	<i>To approve the Letter of Intent to the Army Corps of Engineers as presented and authorize the Executive Director to sign and submit. Motion carried unanimously.</i>	05-20-1010	06-17-2010
05-05-10	<i>To authorize the Airport Manager to sign a letter with Cordell Neher & Co. for the preparation of Pangborn Airport's 2009 financial statement. Motion carried unanimously.</i>	05-20-2010	06-17-2010
05-06-10	<i>To authorize the airport manager to sign the FY2010 Application for Federal Aid (AIP Grant Funding) as presented not to exceed \$1,000,000. Motion carried unanimously.</i>	05-20-2010	06-17-2010

05-07-10	<i>To authorize the Executive Director to sign the FY2010 AIP Grant Assurances. Motion carried unanimously.</i>	05-20-2010	06-17-2010
05-08-10	<i>To authorize Laura Jaecks as Project Manager to sign the wetlands task order not to exceed \$3,000. Motion carried unanimously.</i>	05-20-2010	06-17-2010
05-09-10	<i>To approve the Interlocal Agreement with the City of Cashmere subject to approval by one commissioner and review by legal counsel in the event that there are any changes. Motion carried unanimously.</i>	05-20-2010	06-17-2010
05-10-10	<i>To approve the consent agenda consisting of correcting motion number 04-02-10 in the April 28th, 2010 Port commission minutes to read 04-15-10 as presented. Motion carried unanimously.</i>	05-26-10	07-15-10
05-11-10	<i>To authorize the Executive Director to sign a Chelan County PUD Utility Easement related to the Cashmere Mill Site property, subject6 to review by legal counsel. Motion carried unanimously.</i>	05-26-10	07-15-10
05-12-10	<i>To authorize a contract with the low bidder, Genext LLC for the total amount of \$36,227 plus WSST for the installation, maintenance, inspection and testing of a fire alarm system for IB#5. Motion carried unanimously.</i>	05-26-10	07-15-10
05-13-10	<i>To accept the architect's estimate proposed by PKJB Architectural Group in the amount of \$132,000 for improvements to 4703 square feet of tenant space in IB#3 space. Motion carried unanimously.</i>	05-26-10	07-15-10
05-14-10	<i>To authorize the Executive Director to seek bids on the small works roster for the improvement of tenant space in IB#3 as presented. Motion carried unanimously.</i>	05-26-10	07-15-10
05-15-10	<i>To authorize the Executive Director to award and sign the small works contract conditioned on a low responsible bid at or below \$132,000 not including WSST and signed lease with Design Salt. Motion carried unanimously.</i>	05-26-10	07-15-10
05-16-10	<i>To authorize the Executive Director to sign a 5-year lease with Design Salt for space in IB#3 subject to approval by one commissioner and review by legal counsel. Motion carried unanimously.</i>	05-26-10	07-15-10
06-01-10	<i>To approve the Public Access Policy for the Peshastin Mill Site Business Park as presented.</i>	06-03-10	06-17-10
06-02-10	<i>To approve the consent agenda as presented including the minutes of the May 13th and May 20th, 2010 special meetings, June 3rd, 2010 regular commission meeting, and Port register pages (#2346-#2352). Motion carried unanimously.</i>	06-17-10	07-15-10
06-03-10	<i>To approve the renewal of an agreement for technical support services with the North Central ESD as presented and to authorize the executive director to sign. Motion carried unanimously.</i>	06-17-10	07-15-10
06-04-10	<i>To approve the second amendment to the Economic Development Agreement with the Lake Chelan Chamber, the Leavenworth Chamber, and the Wenatchee Valley Visitor's Bureau for the Wine Alliance as presented by staff, not to exceed \$30,000 for 2010, and to authorize the executive director to sign. Motion carried unanimously.</i>	06-17-10	07-15-10
06-05-10	<i>To authorize the Executive Director to sign a third amendment to the Economic Development Agreement with the Lake Chelan Chamber, the Leavenworth Chamber, and the Wenatchee Valley Visitor's Bureau for the Wine Alliance in an additional amount of \$30,000 through December 31st, 2010, provided the Alliance supports the Port's development efforts at the Peshastin and Cashmere Mill sites. Motion passed unanimously as amended.</i>	06-17-10	07-15-10

06-06-10	<i>To approve an interlocal agreement with the City of Entiat not to exceed \$40,000.00 from funds previously budgeted by the Port for an economic feasibility analysis of the City's waterfront development, and to authorize the Port's Executive Director to sign. Discussion. Motion carried unanimously.</i>	06-17-10	07-15-10
06-07-10	<i>To approve the consent agenda as presented including approval of amendment to the Port Employee Section 125 Plan to add compliance and effective dates required by federal legislation. Motion carried unanimously.</i>	06-23-10	07-15-10
06-08-10	<i>To approve a lease agreement with Design Salt to temporarily lease under 5,000 square feet in Building 5 at 210 Olds Station Road (a portion of the former JanSport building), and authorize the Executive Director to sign, subject to approval of one commissioner and review by legal counsel. Motion carried unanimously.</i>	06-23-10	07-15-10
06-09-10	<i>To approve a three-year lease agreement with Design salt for approximately 4,700 square feet at Building 3 at 238 Olds Station Road (portion of the west side of the current port administration building) and to authorize the Executive Director to sign, subject to approval of one commissioner and review by legal counsel. Motion carried unanimously.</i>	06-23-10	07-15-10

