

MOTION LOG 2008

Motion No.	Description of Motion	Meeting Date	Approved
01-01-08	<i>To approve Resolution No. 2008-01 subject to the review and approval of the Cashmere Valley Bank commitment letter by legal counsel and one Commissioner. Motion Carried.</i>	01-02-08	01-16-08
01-02-08	<i>To authorize the Executive Director or, in his absence a Commissioner, to sign any and all documents necessary to close the transaction with Cedarbrook, Inc. consistent with the purchase and sale agreement and addendums. Motion Carried.</i>	01-02-08	01-16-08
01-03-08	<i>To approve Addendum No. 2 on the Pangborn Memorial Airport purchase of property from the Snyder purchase and authorize the Airport Manager to sign subject to the Port engineer's approval of Exhibit A. Motion Carried.</i>	01-02-08	01-16-08
01-04-08	<i>To approve Resolution No. 2008-01 subject to the review and approval of the Cashmere Valley Bank commitment letter by legal counsel and one Commissioner and receipt of a letter from bond counsel. Motion Carried.</i>	01-02-08	01-16-08
01-05-08	<i>This number was not used.</i>		
01-06-08	<i>To approve Bond Resolution No. 2008-01. Motion Carried.</i>	01-04-07	01-16-08
01-07-08	<i>To authorize the Executive Director to sign the Cashmere Valley Bank commitment letter. Motion Carried.</i>	01-04-07	01-16-08
01-08-08	<i>To approve the consent agenda consisting of the minutes of the December 19th, 2007 and the January 2nd, 2008 regularly scheduled commission meetings, the minutes of the January 4th, 2008 special commission meeting, the Pangborn Airport register pages (#1106-#1109) and Port register pages (#2137-#2144)</i>	01-16-08	02-06-08
01-09-08	<i>To approve the purchase and sale agreement for the Peshastin mill site property as presented and to authorize the Executive Director to sign the agreement. Motion Carried.</i>	01-16-08	02-06-08
01-10-08	<i>To authorize the Executive Director to prepare and transmit a letter of support to funding agencies for the Rock Island Sewer Project, as presented. Motion Carried.</i>	01-16-08	02-06-08
01-11-08	<i>To commit and approve investing \$5000 in the community indicator's project. Motion Carried.</i>	01-16-08	02-06-08
01-12-08	<i>To approve an interlocal agreements with the North Central Education Services District for Technology Support Services for the CTC, as presented, and to authorize the Executive Director to sign the agreement. Motion Carried.</i>	01-16-08	02-06-08

01-13-08	To approve the Port calendar for Commissioners and staff as presented. Motion Carried.	01-16-08	02-06-08
02-01-08	To approve the consent agenda consisting of the minutes of the January 6 th , 2008 Commission meeting and the Cordell Neher & Co Letter of Engagement for 2008 as presented. Motion Carried.	02-13-08	02-20-08
02-02-08	To authorize the purchase of a 2008 Toyota Prius and a Hymotion conversion kit not to exceed \$38,000 total price. Motion Carried.	02-13-08	02-20-08
02-02-08A	To approve Resolution No 2008-03 changing the Port's regularly scheduled commission meeting days to the 1 st 3 rd and 4 th Wednesday of each month at 8:30 am. Motion Carried	02-13-08	02-20-08
02-03-08	To approve as corrected the consent agenda consisting of the minutes of February 6 th and February 13 th , 2008 Commission meeting, Resolution 2008-04 declaring Toyota Prius surplus, to authorize application to Chelan County Commission for LOTS funds for Cashmere Mill Site Utilities Infrastructure, the Pangborn Airport register pages (#1110 - #1112), Resolution 2008-02 void Pangborn Airport warrant #15863, and Port Register Pages (#2145b-#2150 Motion Carried	02-20-08	03-05-08
02-04-08	To authorize the Airport Manager to award the contract(s) to the apparent low bidder and sign the construction contract(s) upon satisfaction of all conditions associated with the contract(s) at a cost not to exceed (the budgeted amount of) \$225,000. Motion carried.	02-20-08	03-05-08
02-05-08	To authorize the Airport Manager to seek bids for the Fire Station Access Road project. Motion carried.	02-20-08	03-05-08
02-06-08	To authorize the Airport Manager to issue a Request for Qualifications for design services for the rehabilitation of Taxiway B. Motion carried	02-20-08	03-05-08
02-07-08	To set a public hearing on the Port Comprehensive plan on the March 19 th at 8:30 am. Motion Carried	02-20-08	03-05-08
02-08-08	To adopt Resolution 2008-15 delegating authority to the Executive Director of the Port of Chelan County. Motion carried.	02-20-80	03-05-08
02-09-08	To approve calendar for Commissioners and staff as amended. Motion carried	02-20-08	03-05-08
03-01-08	To approve the consent agenda consisting of the minutes of the February 20 th , 2008 Commission meeting, Resolution No. 2008-06 accepting the CERB grant, Resolution No. 2008-07 committing matching funds to the CERB grant, Resolution No. 2008-08 approving the Delegation of Authority for the airport manager and approval of Commissioner Larsen's excused absence as presented. Motion Carried	03-05-08	03-19-08
03-02-08	To ratify the contract between the CTC and Pipkin Construction in the amount of \$34,479 for the sewer vault at the CTC as presented. Motion Carried	03-05-08	03-19-08
03-03-08	To authorize the Airport Manager to sign an agreement with DOH Associates for design services for the terminal remodeling project as presented. Motion Carried	03-05-08	03-19-08
03-04-08	To authorize the Airport Manager to sign an engagement letter for accounting services with Cordell Neher & Co as presented Motion Carried	03-05-08	03-19-08

03-05-08	To authorize the Airport Manager to send a letter to the FAA formally requesting a release of 9bligated property to allow property to be conveyed to Douglas County for right of way. Motion Carried	03-05-08	03-19-08
03-06-08	To authorize the Executive Director to sign an agreement with Landline to serve as the Port's surveyor of record. Motion Carried	03-05-08	03-19-08
03-07-08	To authorize the Executive Director to sign the boundary line adjustment and related easements. Motion Carried	03-05-08	03-19-08
03-08-09	To approve the consent agenda consisting of the minutes of the March 5 th , 2008 regular Commission meeting and the January 15 th , 2008 special tri-commission meeting, confirmation of Commission JC Baldwin/Position 2, Mark Urdahl/Position 3, and Ron Johnston-Rodriguez as alternate for Board Member position 2 & 3 for the CTC Condo Assn Board, approval of the Third Addendum to the Pangborn Memorial Airport Purchase and Sale Agreement on the Snyder property, approval of Pangborn Memorial Airport register pages (#1113-#1115) and Port register pages (#2151-#2156) Motion Carried	03-19-08	04-02-08
03-09-08	To adopt Resolution No. 2008-09 adopting the Port's Comprehensive Plan as presented. Motion Carried	03-19-08	04-02-08
03-10-08	To authorize the Airport Manager to apply for a \$35,000 state grant on the ODALS system and authorize the airport manager to sign the grant application. Motion Carried	03-19-08	04-02-08
04-01-08	To approve the consent agenda consisting of the commission meeting minutes of March 19 th , 2008, Resolution 2008-10 voiding Port warrant #11911 and excusing Commissioner Michael Mackey's absence from the meeting as presented. Motion Carried	04-02-08	04-16-08
04-02-08	To authorize a contract with Anderson Environmental per schedule A in the amount of \$176,983.34 and authorize the Airport Manager to sign the contract. Motion Carried	04-02-08	04-16-08
04-03-08	To authorize a contract with ESE Corporation per schedule B in the amount of \$108,546.48 and authorize the Airport Manager to sign the contract. Motion Carried	04-02-08	04-16-08
04-04-08	To authorize a contract for fire station access road construction to Hurst Construction, LLC in the amount of \$101,129.85 and to authorize the Airport Manager to sign the contract. Motion Carried	04-02-08	04-16-08
04-05-08	To authorize the Airport Manager to request an additional \$47,500 from the State of Washington for the ODALS grant. Motion Carried	04-02-08	04-16-08
04-06-08	To authorization to sign a Supplemental Engineering Services and Scope of Work with RH2 Engineers for the Security Fencing Project. Motion Carried	04-02-08	04-16-08
04-07-08	To approve the Pacific Aerospace & Electronics lease as presented and authorize the Executive Director to sign for the Port.	04-02-08	04-16-08
04-08-08	To authorize the Executive Director to sign the Lease Termination Agreement with Pacific Aerospace & Electronics regarding the Parking Lot Lease, the 1993 Lease on Port Industrial Building #7 and the 1994 Lease on Port Building #8 . Motion Carried.	04-02-08	04-16-08
04-09-08	To waive the requirement of a security deposit on the condition that if there is a default the tenant may be required to provide a two month deposit in curing the default. Motion Carried	04-02-08	04-16-08

04-10-08	<i>To approve the consent agenda consisting of the minutes of the April; 2nd, 2008 Commission meeting, Resolution 2008-11 voiding a Pangborn Memorial Airport warrant, Pangborn Airport register pages (#1116-#1120) and Port register pages (#2157-#2164) Motion Carried</i>	04-16-08	05-07-08
04-11-08A	<i>To approve an agreement with Chelan County and Charles Reppas that establishes the form of the conservation easement to be recorded at closing and authorize the Executive Director to sign. Motion Carried</i>	04-16-08	05-07-08
04-11-08B	<i>To authorize the Executive Director and legal counsel to prepare an interlocal agreement with the City of Wenatchee providing for the contribution of \$10,000 for the Columbia River pedestrian bridge engineering study said contribution contingent upon the Port of Douglas County committing to a \$5,000 contribution to the bridge engineering study. Motion Carried</i>	04-23-08	05-07-08
04-12-08	<i>To ratify the ranking of the top two consulting firms as recommended by the consultant selection committee and to authorize the executive director to negotiate a contract not to exceed \$50,000 for consulting services; and in the event that the negotiations are unsuccessful, to negotiate a contract with the second ranked firm. Motion Carried</i>	04-23-08	05-07-08
04-13-08	<i>To approve calendar for commissioners and staff as presented. Motion Carried</i>	04-23-08	05-07-08
05-01-08	<i>To approve the consent agenda consisting of the approval of minutes of the April 16th and April 23rd, 2008 regularly scheduled Commission meetings, minutes of the April 15th, 2008 special tri-commission meeting, the Economic Development Agreement with the Community Foundation of NCW, the Pedestrian Study Interlocal Agreement, the FAA grant assurances for the Automated Weather Observation System (AWOS) for Lake Chelan Airport and excusing Commission Craig Larsen's absence from the May 7th, 2008 commission meeting as presented. Motion Carried.</i>	05-07-08	05-21-08
05-02-08	<i>To authorize the Airport Manager to sign a release and settlement agreement with ESE, as presented. Motion Carried</i>	05-07-08	05-21-08
05-03-08	<i>To authorize the Airport Manager to award the Schedule B contract to Anderson Environmental and to sign the agreement. Motion Carried</i>	05-07-08	05-21-08
05-04-08	<i>To authorize the Airport Manager and the Executive Director to sign the 2008 FAA grant application and assurances, as presented. Motion Carried</i>	05-07-08	05-21-08
05-05-08	<i>To approve an agreement with Berk and Associates, Inc for consulting services related to the Cashmere Mill Site feasibility study in an amount not to exceed the CERB funding level of \$50,000, subject to the review and approval of the final scope of work by legal counsel and one Commissioner. Motion Carried</i>	05-07-08	05-21-08
05-06-08	<i>To authorize an addendum to a contract with Development Partners for real estate services as presented, and to authorize the Executive Director to sign the addendum.</i>	05-07-08	05-21-08
05-07-08	<i>To approve the consent agenda consisting of the approval of minutes of May 7th, 2008 regularly scheduled commission meeting, the minutes of the special Commission meeting of the Port's Partner's Forum & Open House held December 11th, 2007, the designation of Commissioner JC Baldwin as the WPPA alternate delegate, Pangborn Memorial Airport register pages (#1121-#1123) and the Port register pages (#2165-#2171) Motion Carried</i>	05-21-08	06-04-08
05-08-08	<i>To approve the minutes of the May 7th, 2007 regularly scheduled Port Commission meeting as presented. Motion Carried</i>	05-21-08	06-04-08

05-09-08	<i>To approve the minutes of the special Commission meeting of the Port's Partner's Forum & Open House held December 11th, 2007 as presented. Motion Carried</i>	05-21-08	06-04-08
05-10-08	<i>To authorize the Executive Director to sign the option agreement with the Wenatchee School District as presented. Motion Carried</i>	05-21-08	06-04-08
05-11-08	<i>To authorize the an amendment to a contract with the North Central Washington Community Foundation increasing the Port's contribution from \$5,000 to \$10,000 to reflect the inclusion in the Community Indicators website of separate data sets for Cashmere, Chelan, Leavenworth and Wenatchee. Motion Carried.</i>	05-21-08	06-04-08
05-12-08	<i>To affirm the 1995 policy with regard to the travel reimbursement for the Executive Director to affirm that the Executive Director retain any reimbursement he receives from CERB for IRS mileage reimbursement when he uses his private vehicle for transportation. Motion Carried</i>	05-21-08	06-04-08
05-13-08	<i>To authorize the Port's engineer to prepare plans, specifications and an engineer's estimate for the replacement of the HVAC system and repairs including a membrane to the roof. Motion Carried</i>	05-21-08	06-04-08
05-14-08	<i>To authorize the Executive Director to sign the Landlord's consent to tenant improvements as presented. Motion Carried</i>	05-21-08	06-04-08
05-15-08	<i>To authorize the Executive Director to sign an agreement terminating a lease with Cedarbrook LL. Motion Carried</i>	05-21-08	06-04-08
05-16-08	<i>To approve the license agreement as presented and authorize the Executive Director to sign. Motion Carried</i>	05-28-08	06-04-08
05-17-08	<i>To approve the CTC underground telecommunication easement and authorize the Executive Director to sign Motion Carried</i>	05-28-08	06-04-08
05-18-08	<i>To approve the Memorandum of Understanding regarding the underground easement on Port headquarters' land and authorize the Executive Director to sign. Motion Carried</i>	05-28-08	06-04-08
05-19-08	<i>To approve calendar for commissioners and staff as presented. Motion Carried</i>	05-28-08	06-04-08
06-01-08	<i>To approve the consent agenda consisting of the minutes of the regularly scheduled May 21st, and May 28th, Commission meetings and the 2008-2009 Chelan County Fire District Contract as presented. Motion Carried.</i>	06-04-08	06-18-08
06-02-08	<i>To approve an amendment to the kiosk agreement as presented and to authorize the executive director to sign. Motion Carried.</i>	06-04-08	06-18-08
06-03-08	<i>To approve an agreement with Creative Digital as presented and authorize the Executive Director to sign. Motion Carried</i>	06-04-08	06-18-08
06-04-08	<i>To approve an agreement with Firefly as presented and to authorize the Executive Director to sign. Motion Carried</i>	06-04-08	06-18-08
06-05-08	<i>To approve the consent agenda consisting of the FAA Grant Offer #3-53-0013-008 to Lake Chelan Airport for an automated weather observation system (AWOS). Motion carried</i>	06-09-08	06-18-08
06-06-08	<i>To approve the Fifth Addendum to the Snyder Land Holdings, LLC purchase and sale agreement as presented and to authorize the Airport Manager to sign. Motion carried.</i>	06-09-08	06-18-08

06-07-08	To authorize the Airport Manager to sign all the closing documents associated with Snyder Land Holdings, LLC purchase including the Statutory Warranty Deed, Orchard Management Agreement, and access and underground utilities agreements. Motion carried.	06-08-09	06-18-08
06-08-08	To approve the consent agenda consisting of the minutes of the June 4 th , 2008 regularly scheduled Commission meeting, Resolution No. 2008-12 changing the authorized Pangborn staff credit card account representative, Resolution No. 2008-13 to void warrant no. 12167 in the amount of \$210.00 payable to Wenatchee Valley Chamber, Pangborn Airport register pages (#1124-#1125), and Port register pages (#2172-#2179) Motion Carried	06-18-08	07-16-08
06-09-08	To approve the minutes of June 9 th , 2008 special commission meeting. Motion carried	06-18-08	07-16-08
06-10-08	To accept FAA Grant Offer #28 for airport capital projects and to authorize the appropriate signatures. Motion carried.	06-18-08	07-16-08
06-11-08	To approve Resolution No 2008-14 regarding property acquisition necessary for runway protection zones for Runway 7-25 at Pangborn Memorial Airport. Motion Carried.	06-18-08	07-16-08
06-12-08	To authorize the airport manager to sign the Purchase and Sale Agreement with Angie Shall as presented with any amendments necessary and approval of one commissioner. Motion Carried..	06-18-08	07-16-08
06-13-08	To authorize the Executive Director to sign a contract with Eagle Information Systems for LibertyNet the purchase and installation of document imaging software including a LibertyNET Assurance Plan and Liberty IMS Master Software License Agreement not to exceed \$48,660 as presented. Motion Carried.	06-18-08	07-16-08
06-14-08	To approve the Pilot Project Enrollment Agreement as presented. Motion Carried	06-18-08	07-16-08
06-15-08	To approve the Pilot Project Enrollment Agreement with Chelan County as presented. Motion Carried	06-18-08	07-16-08
06-16-08	To authorize a project specific service agreement with RH2 Engineering for an estimated amount of \$39,974 for engineering services related to the IB#5 roof repair and HVAC improvement projects and authorize the Executive Director to sign. Motion Carried.	06-18-08	07-16-08
06-17-08	To approve the right of first refusal related to the Wenatchee School District purchase of IB#1 and #2 as presented. Motion Carried	06-18-08	07-16-08
06-18-08	To approve the form of the Protective Covenants for the Skills Center property as presented, subject to the approval of one commissioner, the Executive Director and legal counsel negotiating and approving any revisions requested by Wenatchee School District. Motion Carried.	06-18-08	07-16-08

06-19-08	To adopt Resolution No. 2008-15 regarding Port emergency public works contracting as presented. Motion carried.	06-25-08	07-16-08
06-20-08	To adopt Resolution No. 2008-17 creating an External Affairs Director position at the Port of Chelan Count as presented. Motion carried	06-25-08	07-16-08
06-21-08	To authorize the Executive Director to sign the offer of employment letter to the External Affairs Director candidate as presented. Motion carried.	06-25-08	07-16-08
06-22-08	To approve the revised PHEV MOU agreement with Chelan County as presented and authorizing the appropriate signatures. Motion carried.	06-25-08	07-16-08
07-01-08	To approve the consent agenda consisting of the minutes of the June 18 th , and June 25 th 2008 regularly scheduled Commission meetings, an Addendum to the Credit Card Resolution with Cashmere Valley Bank increasing the credit limit to \$35,000, Pangborn Airport register pages (#1127-#1130), and Port register pages (#2180-#2187)	07-16-08	08-20-08
07-02-08	To approve the interlocal agreement with Chelan County for possible matching funds for grant projects as presented. Motion carried.	07-16-08	08-20-08
07-03-08	To authorize an interlocal agreement with the City of Leavenworth to provide \$75,000 in budgeted funds for the Icicle Station passenger trail platform, as presented. Motion carried	07-16-08	08-20-08
07-04-08	To approve calendar for Commissioners and staff as presented. Motion carried	07-16-08	08-20-08
08-01-08	To approve the consent agenda consisting of the minutes of the August 6 th , 2008 regularly scheduled Commission meetings, Resolution No. 2008-18 voiding Port warrant #12261, Pangborn Airport register pages (#1131-#1134), and Port register pages (#2188-#2194)	08-20-08	09-17-08
08-02-08	To authorize funding in the amount of \$10,000 to match the City of Chelan's contribution to a site location study for a tourism-related aquatic community center in the Lake Chelan Valley and to participate in this project through an interlocal agreement with the City of Chelan. Motion Carried.	08-20-08	09-17-08
08-03-08	To authorize the Executive Director to sign an agreement for information technology services as presented. Motion carried	08-20-08	09-17-08
08-04-08	To authorize the Port's engineer to issue bid documents for the roof project on Port Industrial Building #5 for \$250,000 as presented. Motion carried.	08-20-08	09-17-08
08-05-08	To authorize the 2008 insurance coverage with Enduris as presented. Motion carried	08-20-08	09-17-08
08-06-08	To approve an easement to the City of Cashmere regarding overhead power lines on the Cashmere Mill Site property as presented and to authorize the Executive Director to sign. Motion carried.	08-20-08	09-17-08
08-00-08	To approve the calendar for commissioners and staff as presented. Motion carried	08-20-08	09-17-08
08-08-08	To approve the scope of work as presented by Berk and Associates for the Cashmere mill property Market Feasibility Study. Motion Carried	08-27-08	09-17-08

08-10-08	<i>To authorize the Executive Director to award the contract to the lowest responsible bidder for the stormwater stilling basin rehabilitation project and to sign all necessary documents, provided the Port's engineer recommends the award of the contract and the total contract does not exceed \$50,000(sales tax included). Motion carried.</i>	08-27-07	09-17-08
08-11-08	<i>To authorize the Executive Director to award the contract to the lowest responsible bidder for the Cashmere mill site access control project and to sign all necessary documents, provided the Port's engineer recommends the award of the contract and the total contract does not exceed \$30,000(sales tax included). Motion carried.</i>	08-27-08	09-17-08
09-01-08	<i>To approve the consent agenda as presented consisting of the minutes of the August 20th and August 27th, 2008 regularly scheduled commission meeting, minutes of the August 28th special commission meeting, project Close-out of AWOS project at Lake Chelan Airport, Development Partners Commission invoice for PA&E, Pangborn Airport register pages (#1135-#1139) Port register pages (#2194a-#2199)</i>	09-17-08	10-01-08
09-02-08	<i>To approve the protective covenants for IB#1 and IB#2 in the form presented. Motion carried</i>	09-17-08	10-01-08
09-03-08	<i>To authorize a contract for the replacement of the IB#5 roof with the lowest bidder in the amount of \$169,987 from M. Vail Roofing, as presented, and to authorize the Executive Director to sign the agreement. Motion Carried.</i>	09-17-08	10-01-08
09-04-08	<i>To approve the calendar for commissioners and staff as presented. Motion Carried</i>	09-17-08	10-01-08
09-05-08	<i>To approve Resolution No. 2008-20 establishing a regular meeting date, time and place for the Pangborn Airport Governing Board with the correction of the time being 8:30 am. Motion carried.</i>	09-24-08	10-01-08
09-06-08	<i>To accept the Consent to Improvements as outlined for new building and improvements of existing hangars at Pangborn Airport and authorize the Airport Manager to sign and proceed to construction of hangars. Motion carried.</i>	09-24-08	10-01-08
09-07-08	<i>To authorize an interlocal agreement with the Wenatchee Valley Convention and Visitor Bureau as the lead agency to contribute \$12,000 over a two year period for tourism promotion of North Central Washington related to the 2010 Olympics. Motion carried.</i>	09-24-08	10-01-08
09-08-08	<i>To approve the consent agenda as presented which includes the minutes of the September 9th, 2008 special tri-commission meeting. Motion carried.</i>	09-24-08	10-01-08
09-09-08	<i>To authorize the Executive Director to sign the purchase and sale agreement with Anne Chipman as presented. Motion carried.</i>	09-24-08	10-01-08
09-10-08	<i>To authorize the Executive Director to sign a lease for space in IB#9 with Precision Machining in the form as substantially presented in Port executive session subject to any changes being made by one commissioner and legal counsel. Motion Carried</i>	09-24-08	10-01-08

10-01-08 *To approve the minutes of the September 17th and September 24th,
2008 Port Commission meetings as presented.
Motion Carried.*

10-01-08

10-15-08
