

Date: February 15, 2017  
Due: 1 p.m. February 28, 2017

## Request for Proposal

### Fire Alarm Services

Port of Chelan County  
238 Olds Station Rd. Ste. A  
Wenatchee, WA 98801

**Contract Term: April 1, 2017 through March 31, 2018**

**With option to renew for up to 2 years**

#### **Service Specifications:**

The Port of Chelan County is soliciting bids for Fire Alarm Monitoring, Fire Alarm Inspection and Testing services for certain facilities at Olds Station Business Park. Please bid each building separately so that pro-rata charges can be pass through to tenants. Please the attached Zone List for each building. For example, if a portion (or all of any facility) changes tenancy, or a lease terminates, or the leased premises are expanded or contracted, the Port can easily account for the services provided.

The following facilities must be included in your base bid:

IB#3	238 Olds Station Rd. Wenatchee	Port Office/Confluence Health
IB#4	310 Olds Station Rd. Wenatchee	Pregis, Inc.
IB#5	210 Olds Station Rd, Wenatchee	Fibro, Corp.
IB#9	265 Chester Kimm Ave. Wenatchee	Sinclair International
IB#9E	130 Technology Center Way, Wenatchee	AgroFresh

#### **Requirements:**

- All work shall conform to the requirements and applicable portions of the following codes, and standards:
  1. International Building Code (IBC) 2015 edition
  2. NFPA 72-2002 National Fire Alarm Code
  3. NFPA 70-2008 National Electric Code
  4. All laws and regulations applicable to fire alarm services as they may currently exist or are amended during the term of the fire alarm services agreement.
- The Contractor shall hold all licenses necessary to perform fire alarm work in the State of Washington.
- The Contractor shall have been actively engaged in the business of fire alarm work and have had a fully trained staff under licensed supervision.

- The bidder must provide UL-rating certification and must identify a contact person within its agency for immediate, reciprocal communication with Port staff as necessary, during the term of the contract. This will help insure prompt and consistent communication/problem solving as incidents occur.
- In the event of a signal from any one of the alarms, service provider shall in good faith, use its best efforts to promptly notify the proper authorities (including, but not limited to police, fire, etc.) and the Port of the signal.
- Identify a contact person with the company as a primary contact for the Port during all hours of the day, including weekends and holidays.
- All operators must be able to clearly communicate alarms and related issues to the proper authorities and to the Port staff.
- Service provider must allocate an alternate contact name and phone number, should Port staff need to communicate with them between the hours of 5pm and 8am (non-business hours) on weekdays or any time during holidays and weekends.

#### **BILLING PROCESS**

Payment for services rendered will be made upon invoices. Invoices received after the 5<sup>th</sup> day of each month will not be processed until the following month. Balances will be paid in full, following approval by the Port Commissioners at their regularly scheduled meeting on the third Thursday of each month.

#### **REFERENCES, LICENSE, PROOF OF INSURANCE, AND DEADLINE**

If you are interested in providing this service to the Port of Chelan County, the attached proposal must be signed and received at the Port office located at 238 Olds Station Rd, Ste. A, Wenatchee WA 98801 or via email to [raylene@ccpd.com](mailto:raylene@ccpd.com) by 1 p.m., February 28, 2017.

**Please accompany your completed proposal with:**

1. **A list of at least three (3) business references.**
2. **Description of qualifications to provide requested services.**
3. **Evidence of State of Washington Business license.**
4. **Evidence of existing insurance.**

Thank you very much for your consideration of this request and for any response you may wish to offer. You will be notified of the award of bid no later than 5 p.m. March 14, 2017.

The Port of Chelan County, in accordance with Title VI of the Civil Right Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation,

Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued in pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered in pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

**Port of Chelan County  
Fire Alarm Services  
Bidders Proposal**

\$_____ /yr.	IB#3	238 Olds Station Rd. Wenatchee	Port Office
\$_____ /yr.	IB#4	310 Olds Station Rd. Wenatchee	Pregis, Inc.
\$_____ /yr.	IB#5	210 Olds Station Rd, Wenatchee	Fibro, Inc.
\$_____ /yr.	IB#9	265 Chester Kimm Ave. Wenatchee	Sinclair International
\$_____ /yr.	IB#9E	130 Technology Center Way, Wenatchee	AgroFresh

This bid is submitted in response to Port of Chelan County RFP for Fire Alarm Services by:  
Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

## Zone List

### Industrial Building #5

210 OLDS STATION ROAD, WENATCHEE, WA 98801

- 1 SW SIDE DOOR MANUAL PULL STATION
- 2 S FRONT DOOR MANUAL PULL STATION
- 3 SE SIDE DOOR MANUAL PULL STATION
- 4 EAST SIDE DOOR 2 MANUAL PULL STATION
- 5 EAST SIDE DOOR 1 MANUAL PULL STATION
- 6 N.E SIDE DOOR MANUAL PULL STATION
- 7 #4 ROLL UP MAN DOOR MANUAL PULL STATION
- 8 NW OFFICE DOOR MANUAL PULL STATION
- 9 WEST SIDE DOOR MANUAL PULL STATION
- 10 HVAC #1 RELAY
- 11 HVAC #1 DUCT DETECTOR
- 12 HVAC #2 RELAY
- 13 HVAC #2 DUCT DETECTOR
- 14 HVAC #3 RELAY
- 15 HVAC #3 DUCT DETECTOR
- 16 HVAC #4 RELAY
- 17 HVAC #4 DUCT DETECTOR
- 18 HVAC #5 RELAY
- 19 HVAC #5 DUCT DETECTOR
- 20 HVAC #6 RELAY
- 21 HVAC #6 DUCT DETECTOR
- 22 HVAC #7 RELAY
- 23 HVAC #7 DUCT DETECTOR
- 24 HVAC #8 RELAY
- 25 HVAC #8 DUCT DETECTOR
- 26 HVAC #9 RELAY
- 27 HVAC #9 DUCT DETECTOR
- 28 HVAC #10 RELAY
- 29 HVAC #10 DUCT DETECTOR
- 30 HVAC #11 RELAY
- 31 HVAC #11 DUCT DETECTOR
- 32 HVAC #12 RELAY
- 33 HVAC #12 DUCT DETECTOR
- 34 HVAC #13 RELAY
- 35 HVAC #13 DUCT DETECTOR
- 36 WATERFLOW INPUT MODULE 1
- 37 WATERFLOW INPUT MODLUE 2
- 38 TAMPER GATE VALVE 1
- 39 TAMPER GATE VALVE 2
- 40 FACP SMOKE DETECTOR

## Industrial Building #4

310 Olds Station Rd

- 1 Not Used
- 2 Water Flow
- 3 Gate Valve
- 4 Gate Valve

## Industrial Building #3

238 Olds Station Rd

- 1 Unknown
- 2 Unknown
- 3 PIV
- 4 Tamper Gate Valve

## Industrial Building #9

2605 Chester Kimm Rd/ 130 Technology Center Way

- 1 Water-flow
- 2 Valve Tamper
- 3 Front Pull-Starter
- 4 N.S. Pull-Starter
- 5 Office Smoke
- 6 Bathroom Heat
- 7 W. Duct Det.
- 8 W. Duct Det.
- 9 W. Duct Det.
- 10E. Duct Det.