



**PORT OF CHELAN COUNTY**  
**Board of Commissioners**  
**Meeting Agenda**  
**238 Olds Station Road, Suite A, Wenatchee, WA 98801**  
**May 16th, 2017**  
**9:00 am**

Open Port of Chelan County Commissioners Meeting  
Open Pangborn Memorial Airport Governing Board meeting

**PANGBORN MEMORIAL AIRPORT GOVERNING BOARD**

**PANGBORN MEMORIAL AIRPORT**

**I. PANGBORN BUSINESS**

A. Airport General Consulting Services Discussion

**II. CONSENT AGENDA**

A. Approval of minutes of May 2<sup>nd</sup>, 2017 Governing Board Meeting and register pages #1778-#1782.

WARRANT REGISTER LISTING					
DATE ISSUED	REGISTER PAGE		WARRANT BEGINNING #	WARRANT ENDING #	PAYMENT TOTAL
4/17/2017	Payables	1778	22626	22651	\$ 55,316.33
4/17/2017	Payables	1779	22652	22658	\$ 18,972.51
4/18/2017	Payables	1780	22659	22659	\$ 82,109.29
4/26/2017	Payroll	1781	22660	22664	\$ 69,836.46
4/26/2017	Payroll Tax	ACH	-	-	\$ 13,502.64
4/28/2017	Payables	1782	22665	22683	\$ 17,518.33
5/9/2017	Sales Tax/FBO	ACH	-	-	\$ 3,096.05
For approval May 16th, 2017, 58 warrants in the amount of					\$ 260,351.61

**Close Pangborn Memorial Airport Governing Board meeting.**

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**PORT OF CHELAN COUNTY**

**I. CONSENT AGENDA**

A. Approval of minutes of May 2<sup>nd</sup>, 2017 Commission meeting, register pages #3008 - #3010, and April 2017 Commission Calendar.

PORT OF CHELAN COUNTY			
Register Page:	Date Issued	Warrants:	Total
#3008 – April 2017 Payroll	4/28/2017	#1799-1804 & electronic payroll deposits	\$107,294.71
#3009 - Month-End Payables	4/28/2017	#20477 - 20502	\$56,347.99
#3010 - Mid-Month Payables	5/16/2017	#20503 - 20542	\$159,956.42
			<b>\$323,599.12</b>
<b>72 warrants totaling \$323,599.12 for approval May 16, 2017.</b>			

**APRIL 2017 Calendar**

Date	Meeting	Location	JCB	RT	DE
04/03/17	Meeting; Etherington and Oakes	Visconti's Italian Restaurant			X
04/04/17	Meeting; Port Commission	Port of Chelan County Office	X	X	X
* 04/04/17	Meeting; Malaga Community Council	Malaga, WA			X
04/05/17	Meeting; Wenatchee City Planning	Wenatchee City Hall		X	
04/07/17	Meeting; Turner and Frazier	PUD Headquarters		X	
04/07/17	Teleconference; WV Chamber				X
04/10/17	Meeting; Turner and Arseneault	Bella Bistro		X	
04/11/17	Meeting; Special Port Commission Meeting	Port of Chelan County Office	X	X	X
* 04/11/17	Meeting; via telephone Smith & Skaggs				X
* 04/11/17	Meeting; Wenatchee World Editorial Board	Wenatchee World			X
* 04/11/17	Meeting; Port of Douglas County	Highlander Golf Course			X
04/13/17	Meeting; Chelan Douglas Transportation Council	Confluence Technology Center	X		
04/14/17	Meeting; Etherington and Baldock	Cascade Autocenter			X
* 04/14/17	Meeting; via telephone Chamber				X
04/17/17	Meeting; Turner, Holton, Miller, Warner (I.R.I.S.)	Pybus Public Market		X	
04/18/17	Meeting; Port Commission	Port of Chelan County Office	X	X	X
* 04/18/17	Meeting; Chamber	Rivertop Bar & Grill			X
04/20/17	Meeting; Turner, Jones and McDougall	McDougall & Sons		X	
04/20/17	Pangborn Revenue Guarantee Luncheon	Confluence Technology Center			X
04/21/17	Meeting; Turner, Jones and Wright	Pybus Public Market		X	
04/21/17	Meeting; via telephone Chamber				X
04/22/17	Tour of PUD Headquarters Facility	PUD Headquarters		X	
04/24/17	Meeting; Etherington and Schauer	Mela Coffee Roasting Co.			X
04/25/17	Meeting; Special Port Commission Meeting	Ellensburg Downtown Assoc.	X	X	X
04/26/17	Meeting; CTC Condo Association	Confluence Technology Center	X		
04/28/17	Meeting; Cashmere Economic Development	Cashmere, WA	X		
04/28/17	Meeting; Etherington and Jones	Port of Chelan County Office			X
	* indicates more than one meeting on the same day				

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**II. DISCUSSION ITEMS**

- A. Investment Policy
- B. Proposed improvements to IB#3

**III. ACTION ITEMS**

- A. Award Architectural Services project for Downtown Wenatchee Site
- B. Resolution No. 2017-04 Establishing the Director of Finance and Administration position

**IV. STAFF REPORTS**

- A. Business Development
- B. Property Management and Development
- C. Executive Director

**V. PUBLIC COMMENT**

**VI. ITEMS FROM COMMISSIONERS**

**VII. EXECUTIVE SESSION**

An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)).

**VIII. STUDY SESSION**

**IX. ADJOURN**

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