

REQUEST FOR PROPOSAL

Date of Request: July 17, 2017

Bids Due: July 31, 2017 5 p. m.

Parking Lot Crack Sealing, Sealcoat and Striping
Project To Be Completed on or Before August 31, 2017

The Port of Chelan County is seeking proposals for parking lot maintenance at the following locations in the Olds Station Business Park in Wenatchee:

PROPERTY TO BE MAINTAINED

- | | |
|--------------------------|---|
| 1. 238 Olds Station Rd. | Crack & Seal Coat & Restriping of Parking Lot |
| 2. 310 Olds Station Rd. | Crack Seal Parking Lot |
| 3. 210 Olds Station Rd. | Crack Seal Parking Lot |
| 4. 2605 Chester Kimm Rd. | Crack Seal & Restriping Parking Lot |

Parking Lot Crack Sealing, Sealcoat and Striping

The overall appearance of the work must be suitable for a public office building.

1. Contractor will furnish all equipment and materials necessary to provide the Parking Lot Crack Sealing, Sealcoating and Striping service at 238 Olds Station Rd.
2. Contractor will furnish all equipment and materials necessary to provide the Parking Lot Crack Seal at the parking lot located at 310 Olds Station Rd.
3. Contractor will furnish all equipment and materials necessary to provide the Parking Lot Crack Seal at the parking lot located at 210 Olds Station Rd.
4. Contractor will furnish all equipment and materials necessary to provide Parking Lot Crack Seal and Striping at the parking lot located at 2605 Chester Kimm Rd.
5. A work schedule must be provided at least 3 days in advance of the work so that the building tenants may be notified.
6. The contractor will keep the work area clean and will dispose of debris from each work session immediately.
7. The contractor will provide a description of the expected duration of the work, site preparation methods and number of applications or thickness of the asphalt product.

All work will be performed in a professional manner and in accordance with specifications submitted above.

All materials are guaranteed to be as specified. Any alteration or deviation from the specified work requirements, as outlined in this document, may result in termination of the contract.

Contractor must provide a copy of Washington State license and liability insurance in the amount of \$500,000.

The contractor will be held responsible for any damage caused to the grounds, including but not limited to: landscaping, vehicles, buildings, as well as to the concrete curbs and barriers.

PREVAILING WAGE REQUIREMENT

This Request for Proposals is subject to the Prevailing Wage Laws of the State of Washington. Any bid you submit must reflect a rate not less than this amount. These bids may be reviewed for compliance during routine audits by the state examiner from the Washington State Auditor's office. The Association reserves the right to immediately terminate the contract with the Contractor for noncompliance with the Prevailing Wage Laws.

BILLING PROCESS

Payment for services rendered will be made upon receipt of monthly invoices. These invoices must be received no later than the 25th day of each month. Balances will be paid in full, following approval by the Port of Chelan County by the 10th day of the following month.

If you are interested in providing this service for the Port of Chelan County, the proposal must be signed and received at the 238 Olds Station Rd. Suite A, by **5 p.m. July 31, 2017**.

Please attach:

1. A list of at least three (3) references,
2. Evidence of a State of Washington Business license
3. Evidence of existing insurance in the minimum amount of \$500,000 naming the Port of Chelan County Technology as additional insured and prohibiting cancellation except upon 30 days advance notice to the Port of Chelan County.

To be eligible to bid on this Request for Proposal, Contractor must be listed as a qualified contractor on the MRSC Small Works Roster.

Thank you for your consideration of this request and for any response you may wish to offer. You will be notified of the apparent low bid received and award of bid no later than 5 p.m. August 2, 2017.

PROPOSAL
Parking Lot Crack Sealing, Sealcoating and Striping

Project to be Completed on or Before August 30, 2017

I propose to furnish the materials and perform the labor necessary to provide Parking Lot Crack Sealing, Sealcoating and Striping services at the Olds Station Business Park, as described on the Port's Request for Proposal, dated July 17, 2017. I will perform the specified work for the following charges:

238 Olds Station Rd:

Crack Sealing & Sealcoat & Striping Total: _____+ WSST

310 Olds Station Rd:

Crack Sealing Total: _____+ WSST

210 Olds Station Rd:

Crack Sealing Total: _____+ WSST

2605 Chester Kimm Rd.

Crack Sealing & Striping Total: _____+ WSST

Grand Total: _____+WSST

Describe the expected duration of the work, site preparation methods and the number of applications or thickness of the asphalt product to be used. *(attach separate page if needed)* _____

I understand that I will be held responsible for any damage to Port property resulting from inappropriate or careless use of parking lot-related equipment. This agreement may be terminated by either party upon thirty days' written notice.

Print Name _____ Company Name _____

Address _____ City _____ State/Zip _____

Contractor License No. _____

Name of Insurance Company/Bonding Agency

Insurance/Bonding Agent's Phone No. _____ Fax No. _____

Limit of Liability \$ _____

SIGNATURE _____ Date: _____

Cell Phone No. _____ Business Phone _____

E-mail address: _____

The Port of Chelan County accepts this Proposal and awards the Crack Sealing, Sealcoat and Striping Contract to (subject to the signing to the contract prepared by the Port):

_____ to be completed on or before August 30, 2017.

Signature of Port Representative: _____ Date of Award: _____

Please return to Raylene Dowell, Port of Chelan County 238 Olds Station Rd. Ste A, Wenatchee, WA 98801