PORT OF CHELAN COUNTY
Board of Commissioners
Special Meeting Minutes
285 Technology Way
July 11th, 2017
9:00 am

Present:	Donn Etherington, President	Patrick Jones, Executive Director
	Rory Turner, Vice President	Craig Larsen, Business Development Director
	JC Baldwin, Secretary	Monica Lough, Internal Auditor
	Laura Jaecks, CTC	Cami Harris, Administrative Assistant
Others:	Jim Darling, Maul Foster Alongi	Lauren Wirtis, Maul Foster Alongi

The meeting began at 9:00 am. The purpose of the Special Meeting was a workshop for Commissioners to discuss the Port of Chelan County Strategic and Comprehensive Plan.

Pat Jones updated the Commission on the status of the Port's Comprehensive and Strategic Plans and reminded them the Port contracted with Maul Foster Alongi to assist in completing the plan. Introductions were made.

Jim Darling of Maul Foster Alongi outlined the difference between a Comprehensive Scheme of Harbor Improvements (CSHI) and a Strategic Plan. His recommendation is to update the CSHI once a year during the budget process since a Public Hearing is required. The Strategic Plan only needs to be updated as needed.

The Commissioners completed a "S.W.O.T." exercise and reviewed the current Port Mission Statement. Commissioners and staff participated in development of both.

Commissioners then identified specific goals relating to various lines of business at the Port including Pangborn Memorial Airport, Port Operations/Real Estate, and Economic Development.

The next workshop is scheduled for July 26th, beginning at 11:00 am at Confluence Technology Center. The purpose of the next workshop is for Maul Foster Alongi and the Commissioners to further update and refine the CSHI and Strategic Plans.

Meeting adjourned at 1:15 pm.

Signed and dated this 18th day of July, 2017.

PORT OF CHELAN COUNTY

Donn Etherington, President

Rory Turner, Vice President

JC Baldwin, Secretary

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