



PORT OF CHELAN COUNTY
Board of Commissioners
Meeting Agenda
238 Olds Station Road, Suite A, Wenatchee, WA 98801
September 19th, 2017
9:00 am

Open Port of Chelan County Commissioners Meeting
 Open Pangborn Memorial Airport Governing Board meeting

PANGBORN MEMORIAL AIRPORT GOVERNING BOARD

PANGBORN MEMORIAL AIRPORT

I. CONSENT AGENDA

A. Approval of minutes of September 5th, 2017 Governing Board meeting, and register pages #1798-#1802

WARRANT REGISTER LISTING					
DATE ISSUED	REGISTER PAGE		WARRANT BEGINNING #	WARRANT ENDING #	PAYMENT TOTAL
8/21/2017	Sales Tax	ACH	-	-	\$ 6,948.15
8/18/2017	Payables	1798	22855	22880	\$ 61,501.87
8/18/2017	Payables	1799	22881	22883	\$ 761.21
8/29/2017	Payroll	1800	22884	22888	\$ 80,509.25
8/29/2017	Payroll Tax	ACH	-	-	\$ 16,301.74
8/30/2017	Payables	1801	22889	22911	\$ 40,741.87
9/11/2017	AIP 38/PFC 12	1802	22912	22912	\$ 74,427.37
9/12/2017	Sales Tax	ACH	-	-	\$ 9,159.21
For approval September 19th, 2017, 58 warrants in the amount of					\$ 290,350.67

II. ACTIVITY REPORT

III. AIRPORT DIRECTOR REPORT –Trent Moyers

Close Pangborn Memorial Airport Governing Board meeting

NOTE: The Commission reserves the right to move agenda items as needed, even during the meeting. Port of Chelan County Commission meeting agendas and minutes are available on the port website: www.portofchelancounty.com

PORT OF CHELAN COUNTY

I. CONSENT AGENDA

- A. Approval of minutes of September 5th, 2017 Commission Meeting; minutes of September 13th Special Commission Meetings; minutes of September 14th Special Commission Meeting; register pages #3020-#3022; and August 2017 Commission calendar

PORT OF CHELAN COUNTY			
<u>Register Page:</u>	<u>Date Issued:</u>	<u>Warrants:</u>	<u>Total:</u>
-			-
#3020 – August 2017 Payroll	8/31/2017	#1823-1828 & electronic payroll deposits	\$100,782.17
#3021 - Month-End Payables	8/31/2017	#20734 - 20770	\$270,602.92
#3022 - Mid-Month Payables	9/19/2017	#20771 - 20808	\$178,608.95
			\$549,994.04
80 warrants totaling \$549,994.04 for approval September 19, 2017.			

August 2017 Calendar

Date	Meeting	Location	JCB	RT	DE
08/01/17	Meeting; Port Commission	Port of Chelan County Office	X	X	X
08/02/17	Meeting; Port/PUD Strategy	Port of Chelan County Office		X	
08/03/17	GWATA Summer Social	Highlander Golf Course	X		
08/03/17	Meeting; TLin	Port of Chelan County Office		X	
08/04/17	Hilton Garden Inn Ground Breaking	25 North Worthen St., Wenatchee			X
08/09/17	Meeting; MSpurgeon	Bella Bistro			X
* 08/09/17	Meeting; Pangborn Memorial Airport Planning	Executive Flight			X
08/09/17	Meeting; JJorgenson	Pybus Public Market	X		
08/10/17	Meeting; CDTC	Confluence Technology Center	X		
08/10/17	Toured Tree Top Facility	Cashmere Washington		X	
08/11/17	Meeting; MWalker	Pybus Public Market			X
08/14/17	Meeting; PJones	Port of Chelan County Office			X
08/15/17	Meeting; Port Commission	Port of Chelan County Office	X	X	X
08/16/17	Toured Pangborn with CWU Provost	Pangborn Memorial Airport		X	
08/17/17	Tech Industry Luncheon	Confluence Technology Center	X		
* 08/17/17	Meeting; JRojanasthien	Pybus Public Market	X		
08/18/17	Meeting; State Auditor's Office Exit Interview	Port of Chelan County Office			X
08/22/17	Meeting; Wenatchee Downtown Association	Mela Coffee Roasting Company			X
08/23/17	Meeting; Pangborn Staff	Pangborn Memorial Airport	X		
08/24/17	Meeting; CTC Condo Meeting	Confluence Technology Center		X	
08/26/17	Wenatchee Wine & Food Festival	Town Toyota Center	X		
08/29/17	Meeting; Our Valley, Our Future	Chelan-Douglas Land Trust			X
08/30/17	Meeting; Manson Parks Board	Manson Washington		X	
08/31/17	Meeting; MSpurgeon	Bella Bistro			X

* indicates more than one meeting on the same day.

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II. DISCUSSION ITEMS

- A. Public input from the Draft Strategic Plan Outreach Meetings

III. ACTION ITEMS

- A. Approval of 2017-18 ADO Contract with the State Department of Commerce
- B. Approval of Contract for \$25,000 with WSU for Small Business Development Center services
- C. Approval of Personal Services Agreement with Berk Consulting, Inc.

IV. STAFF REPORTS

- A. Business Development
- B. Property Management and Development
- C. Director of Finance and Administration
- D. Executive Director

V. PUBLIC COMMENT

VI. ITEMS FROM COMMISSIONERS

- VII. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)).

VIII. ADJOURN

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