



**October 20, 2017**

**MEDIA NOTICE: For Immediate Use**

The Board of Commissioners of the Port of Chelan County and the Pangborn Memorial Airport Governing Board will meet in special session on Tuesday, October 24<sup>th</sup>, 2017 at 9:00 am in the conference room at the Port of Chelan County located at 238 Olds Station Rd. Suite A, Wenatchee, WA 98801. The meeting agenda is attached.

The Board of Commissioners of the Port of Chelan County will also meet in Special Joint Session with the Port of Douglas County on Tuesday, October 24<sup>th</sup>, 2017 at 1:30 pm at the Port of Douglas County located at 455 6<sup>th</sup> Street NE, #100, East Wenatchee, WA, 98802. The meeting agenda is attached.

For more information, please contact:

Patrick Jones, Executive Director  
(509) 663-5159



**PORT OF CHELAN COUNTY**  
**Board of Commissioners**  
**Special Meeting Agenda**  
**238 Olds Station Road, Suite A, Wenatchee, WA 98801**  
**October 24th, 2017**  
**9:00 am**

Open Port of Chelan County Commissioners Meeting  
Open Pangborn Memorial Airport Governing Board meeting

**PANGBORN MEMORIAL AIRPORT GOVERNING BOARD**

**PANGBORN MEMORIAL AIRPORT**

**I. CONSENT AGENDA**

A. Approval of minutes of October 3<sup>rd</sup>, 2017 Governing Board meeting; register pages #1803-#1807.

WARRANT REGISTER LISTING					
DATE ISSUED	REGISTER PAGE		WARRANT BEGINNING #	WARRANT ENDING #	PAYMENT TOTAL
9/19/2017	Payables	1803	22913	22938	\$ 79,944.94
9/19/2017	Payables	1804	22939	22948	\$ 157,584.17
9/27/2017	Payroll	1805	22949	22953	\$ 77,451.49
9/27/2017	Payroll Tax	ACH	-	-	\$ 15,243.10
9/28/2017	Payables	1806	22954	22968	\$ 11,499.09
10/3/2017	PDC Bond Repay	1807	22969	22969	\$ 51,000.00
10/12/2017	Sales Tax	ACH	-	-	\$ 4,164.04
For approval October 17th, 2017, 57 warrants in the amount of					\$ 396,886.83

**II. PANGBORN BUSINESS**

A. Recommendation for Information Technology Services

- Monica Lough

**III. AIRPORT DIRECTOR REPORT – Trent Moyers**

Close Pangborn Memorial Airport Governing Board meeting

**NOTE:** The Commission reserves the right to move agenda items as needed, even during the meeting. Port of Chelan County Commission meeting agendas and minutes are available on the port website: [www.portofchelancounty.com](http://www.portofchelancounty.com)

**PORT OF CHELAN COUNTY**

**I. CONSENT AGENDA**

- A. Approval of minutes of September 27<sup>th</sup>, 2017 Special Commission Meeting; minutes of October 3<sup>rd</sup>, 2017 Commission Meeting; Register pages #3023-#3026; and September 2017 Commission Calendar.

PORT OF CHELAN COUNTY			
<u>Register Page:</u>	<u>Date Issued:</u>	<u>Warrants:</u>	<u>Total:</u>
#3023 – September 2017 Payroll	9/29/2017	#1829, 1831-1835 & electronic payroll deposits	\$99,753.69
#3024 - Month-End Payables	9/29/2017	#20809 - 20841	\$84,386.15
#3025 - Mid-Month Payables	10/17/2017	#20842 - 20868	\$219,767.12
#3026 - Mid-Month Payables	10/17/2017	#20869 - 20887	\$121,237.92
			<b>\$525,144.88</b>
<b>83 warrants totaling \$525,144.88 for approval October 24, 2017.</b>			

**September 2017 Calendar**

	<b>Date</b>	<b>Meeting</b>	<b>Location</b>	<b>JCB</b>	<b>RT</b>	<b>DE</b>
	09/01/17	Meeting; CGoetz	Linder & Goetz, PS		X	
*	09/05/17	Meeting; PJones	Mela Coffee Roasters			X
	09/05/17	Meeting; Port Commission	Port of Chelan County Office	X	X	X
	09/12/17	KPQ Interview	KPQ Radio Station			X
*	09/12/17	Meeting; Recreation Industry	Confluence Technology Center			X
	09/12/17	KOZI Interview (remote)	Port of Chelan County Office	X		
	09/13/17	Strategic Plan Roll Out	Chelan City Hall	X	X	X
*	09/13/17	Strategic Plan Roll Out	Pybus Public Market	X	X	X
	09/14/17	Meeting; CDTC	Confluence Technology Center	X		
*	09/14/17	Strategic Plan Roll Out	Leavenworth City Hall	X	X	X
	09/19/17	Meeting; Port Commission	Port of Chelan County Office		X	X
*	09/19/17	Meeting; Wenatchee Chamber of Commerce	Wenatchee Chamber			X
	09/20/17	Meeting; Mayor MCooney and PJones	Chelan City Hall		X	
	09/20/17	Meeting; OVOF Housing Forum	Pybus Public Market			X
	09/22/17	Meeting; "SubSplash" PGoodman, TTurner	Mela Coffee Roasters		X	
	09/25/17	Meeting; Wenatchee World Editorial Board	Wenatchee World		X	
	09/26/17	Meeting; Special Port Commission	Port of Chelan County Office	X	X	X
	09/27/17	Economic Development Partnership Breakfast	Wenatchee Convention Center	X	X	X
*	09/27/17	OVOF Luncheon	Wenatchee Chamber			X
	09/28/17	KOHO Interview	KOHO Radio Station			X

\* indicates more than one meeting on the same day.

**NOTE:** The Commission reserves the right to move agenda items as needed, even during the meeting. Port of Chelan County Commission meeting agendas and minutes are available on the port website: [www.portofchelancounty.com](http://www.portofchelancounty.com)

**II. PRESENTATION**

- A. Our Valley, Our Future 2018-2020 Goals and Objectives
  - Steve Maher, Our Valley Our Future; Dave Quick, Badger Mountain Brewing Co.; Jeff Ostenson, North 40 Productions; Stacy Luckensmeyer, Wenatchee Valley College

**III. DISCUSSION ITEMS**

- A. Proposed Port of Chelan County 2017 Supplemental M & O and Capital Budget
  - Monica Lough
- B. Proposed Port of Chelan County 2018 M & O and Capital Budget
  - Monica Lough
- C. Review of Port’s Long-Term Debt Portfolio
  - Monica Lough
- D. 2018 Federal & State Legislative Issues
  - Patrick Jones

**IV. ACTION ITEMS**

- A. Recommendation for Information Technology Services
  - Monica Lough
- B. Recommendation for Long-Term Debt Portfolio Reduction
  - Monica Lough

**V. STAFF REPORTS**

- A. Business Development
- B. Property Management and Development
- C. Director of Finance and Administration
- D. Executive Director

**VI. PUBLIC COMMENT**

**VII. ITEMS FROM COMMISSIONERS**

**VIII. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)).

**IX. ADJOURN**

**NOTE:** The Commission reserves the right to move agenda items as needed, even during the meeting. Port of Chelan County Commission meeting agendas and minutes are available on the port website: [www.portofchelancounty.com](http://www.portofchelancounty.com)



**PORT OF CHELAN COUNTY**  
**Board of Commissioners & Pangborn Memorial Airport Governing Board**  
***Special Meeting Agenda***  
**455 6<sup>th</sup> Street NE, #100, East Wenatchee, WA 98802**  
**October 24th, 2017**  
**1:30 pm**

Open Pangborn Memorial Airport Governing Board meeting  
Open Port of Chelan County Commission Meeting

**PANGBORN MEMORIAL AIRPORT**

**I. Opening Remarks**

**II. 2017 Pangborn Memorial Airport Supplemental Budget**

- A. Staff Presentation – Ron Russ, Tina Stadther, Felicity Lape
- B. Open Public Hearing and Receive Public Comment
- C. Close Public Hearing
- D. Budget Resolutions/Action

**III. 2018 Pangborn Memorial Airport Budget**

- A. Staff Presentation – Ron Russ, Tina Stadther, Felicity Lape
- B. Open Public Hearing and Receive Public Comment
- C. Close Public Hearing
- D. Budget Resolutions/Action
  - i. Joint Resolutions
  - ii. Port of Chelan County Resolutions

**IV. ADJOURN**

Close Pangborn Memorial Airport Governing Board meeting  
Close Port of Chelan County Commission meeting

**NOTE:** The Commission reserves the right to move agenda items as needed, even during the meeting. Port of Chelan County Commission meeting agendas and minutes are available on the port website: [www.portofchelancounty.com](http://www.portofchelancounty.com)