



**PORT OF CHELAN COUNTY  
Board of Commissioners  
Special Meeting Agenda  
238 Olds Station Road, Suite A, Wenatchee, WA 98801  
October 24th, 2017  
9:00 am**

Open Port of Chelan County Commissioners Meeting  
Open Pangborn Memorial Airport Governing Board meeting

**PANGBORN MEMORIAL AIRPORT GOVERNING BOARD**

**PANGBORN MEMORIAL AIRPORT**

**I. CONSENT AGENDA**

A. Approval of minutes of October 3<sup>rd</sup>, 2017 Governing Board meeting; register pages #1803-#1807.

WARRANT REGISTER LISTING					
DATE ISSUED	REGISTER PAGE		WARRANT BEGINNING #	WARRANT ENDING #	PAYMENT TOTAL
9/19/2017	Payables	1803	22913	22938	\$ 79,944.94
9/19/2017	Payables	1804	22939	22948	\$ 157,584.17
9/27/2017	Payroll	1805	22949	22953	\$ 77,451.49
9/27/2017	Payroll Tax	ACH	-	-	\$ 15,243.10
9/28/2017	Payables	1806	22954	22968	\$ 11,499.09
10/3/2017	PDC Bond Repay	1807	22969	22969	\$ 51,000.00
10/12/2017	Sales Tax	ACH	-	-	\$ 4,164.04
For approval October 17th, 2017, 57 warrants in the amount of					\$ 396,886.83

**II. PANGBORN BUSINESS**

A. Recommendation for Information Technology Services

- Monica Lough

**III. AIRPORT DIRECTOR REPORT – Trent Moyers**

Close Pangborn Memorial Airport Governing Board meeting

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**PORT OF CHELAN COUNTY**

**I. CONSENT AGENDA**

A. Approval of minutes of September 27<sup>th</sup>, 2017 Special Commission Meeting; minutes of October 3<sup>rd</sup>, 2017 Commission Meeting; Register pages #3023-#3026; and September 2017 Commission Calendar.

PORT OF CHELAN COUNTY			
<u>Register Page:</u>	<u>Date Issued:</u>	<u>Warrants:</u>	<u>Total:</u>
#3023 – September 2017 Payroll	9/29/2017	#1829, 1831-1835 & electronic payroll deposits	\$99,753.69
#3024 - Month-End Payables	9/29/2017	#20809 - 20841	\$84,386.15
#3025 - Mid-Month Payables	10/17/2017	#20842 - 20868	\$219,767.12
#3026 - Mid-Month Payables	10/17/2017	#20869 - 20887	\$121,237.92
			<b>\$525,144.88</b>
<b>83 warrants totaling \$525,144.88 for approval October 24, 2017.</b>			

**September 2017 Calendar**

	<b>Date</b>	<b>Meeting</b>	<b>Location</b>	<b>JCB</b>	<b>RT</b>	<b>DE</b>
	09/01/17	Meeting; CGoetz	Linder & Goetz, PS		X	
*	09/05/17	Meeting; PJones	Mela Coffee Roasters			X
	09/05/17	Meeting; Port Commission	Port of Chelan County Office	X	X	X
	09/12/17	KPQ Interview	KPQ Radio Station			X
*	09/12/17	Meeting; Recreation Industry	Confluence Technology Center			X
	09/12/17	KOZI Interview (remote)	Port of Chelan County Office	X		
	09/13/17	Strategic Plan Roll Out	Chelan City Hall	X	X	X
*	09/13/17	Strategic Plan Roll Out	Pybus Public Market	X	X	X
	09/14/17	Meeting; CDTC	Confluence Technology Center	X		
*	09/14/17	Strategic Plan Roll Out	Leavenworth City Hall	X	X	X
	09/19/17	Meeting; Port Commission	Port of Chelan County Office		X	X
*	09/19/17	Meeting; Wenatchee Chamber of Commerce	Wenatchee Chamber			X
	09/20/17	Meeting; Mayor MCooney and PJones	Chelan City Hall		X	
	09/20/17	Meeting; OVOF Housing Forum	Pybus Public Market			X
	09/22/17	Meeting; "SubSplash" PGoodman, TTurner	Mela Coffee Roasters		X	
	09/25/17	Meeting; Wenatchee World Editorial Board	Wenatchee World		X	
	09/26/17	Meeting; Special Port Commission	Port of Chelan County Office	X	X	X
	09/27/17	Economic Development Partnership Breakfast	Wenatchee Convention Center	X	X	X
*	09/27/17	OVOF Luncheon	Wenatchee Chamber			X
	09/28/17	KOHO Interview	KOHO Radio Station			X

\* indicates more than one meeting on the same day.

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**II. PRESENTATION**

- A. Our Valley, Our Future 2018-2020 Goals and Objectives
  - Steve Maher, Our Valley Our Future; Dave Quick, Badger Mountain Brewing Co.; Jeff Ostenson, North 40 Productions; Stacy Luckensmeyer, Wenatchee Valley College

**III. DISCUSSION ITEMS**

- A. Proposed Port of Chelan County 2017 Supplemental M & O and Capital Budget
  - Monica Lough
- B. Proposed Port of Chelan County 2018 M & O and Capital Budget
  - Monica Lough
- C. Review of Port's Long-Term Debt Portfolio
  - Monica Lough
- D. 2018 Federal & State Legislative Issues
  - Patrick Jones

**IV. ACTION ITEMS**

- A. Recommendation for Information Technology Services
  - Monica Lough
- B. Recommendation for Long-Term Debt Portfolio Reduction
  - Monica Lough

**V. STAFF REPORTS**

- A. Business Development
- B. Property Management and Development
- C. Director of Finance and Administration
- D. Executive Director

**VI. PUBLIC COMMENT**

**VII. ITEMS FROM COMMISSIONERS**

**VIII. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)).

**IX. ADJOURN**

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