



**December 15, 2017**

**MEDIA NOTICE: For Immediate Use**

The Board of Commissioners of the Port of Chelan County and the Pangborn Memorial Airport Governing Board will meet in regular session on Tuesday, December 19th, 2017 at 9:00 am in the conference room at the Port of Chelan County located at 238 Olds Station Rd. Suite A, Wenatchee, WA 98801. The meeting agenda is attached.

For more information, please contact:

Patrick Jones, Executive Director  
(509) 663-5159



**PORT OF CHELAN COUNTY**  
**Board of Commissioners**  
**Meeting Agenda**  
**238 Olds Station Road, Suite A, Wenatchee, WA 98801**  
**December 19th, 2017**  
**9:00 am**

Open Port of Chelan County Commissioners Meeting  
 Open Pangborn Memorial Airport Governing Board meeting

**PANGBORN MEMORIAL AIRPORT GOVERNING BOARD**

**I. CONSENT AGENDA**

A. Approval of minutes December 5<sup>th</sup>, 2017 Governing Board meeting and register pages #1812-#1816.

**II. ACTION ITEMS**

- A. Resolution No. 2017-009 - Employee Handbook
- B. Minimum Standards
- C. Authorization to Request Proposals for Fuel Provider

**III. AIRPORT DIRECTOR REPORT – Trent Moyers**

Close Pangborn Memorial Airport Governing Board meeting

**PORT OF CHELAN COUNTY**

**I. CONSENT AGENDA**

A. Approval of minutes of December 5<sup>th</sup>, 2017 Commission Meeting; register pages #3030-#3033; and November 2017 Commission Calendar

PORT OF CHELAN COUNTY			
Register Page:	Date Issued:	Warrants:	Total:
-	-	-	-
#3030 – November 2017 Payroll	11/30/2017	#1842-1847 & electronic payroll deposits	\$100,530.12
#3031 - Month-End Payables	11/30/2017	#20960-20983	\$80,563.17
#3032 - Mid-Month Payables	12/19/2017	#20984-21008	\$73,178.74
#3033 - Mid-Month Payables	12/19/2017	#21009-21034	\$64,785.13
			<b>\$319,057.16</b>
<b>81 warrants totaling \$319,057.16 for approval December 19, 2017.</b>			

**NOTE:** The Commission reserves the right to move agenda items as needed, even during the meeting. Port of Chelan County Commission meeting agendas and minutes are available on the port website: [www.portofchelancounty.com](http://www.portofchelancounty.com)

**November 2017 Calendar**

	<b>Date</b>	<b>Meeting</b>	<b>Location</b>	<b>JCB</b>	<b>RT</b>	<b>DE</b>
	11/01/17	Traveling to Wenatchee from Washington DC			X	
	11/02/17	Columbia Basin Development League Conference	Moses Lake, WA	X		
	11/03/17	Meeting; PJones	GTC Technical Support, Wenatchee	X		
	11/06/17	Meeting; PJones	Café Mela			X
	11/07/17	Meeting; Port Commission	Port of Chelan County	X	X	X
*	11/07/17	Meeting; Tri-Commission	Chelan County PUD	X		
	11/08/17	Meeting; PJones	Café Mela			X
	11/09/17	Meeting; CTC Condo Association	Confluence Technology Center		X	
	11/09/17	Meeting; Chelan Douglas Transportation Counsel	Confluence Technology Center	X		
*	11/09/17	Meeting; Cashmere Chamber of Commerce	Milepost 101, Cashmere WA	X		
	11/14/17	Chamber Retreat	Chamber Office			X
	11/14/17	WPPA Annual Meeting	Seattle, WA	X	X	
	11/15/17	WPPA Annual Meeting	Seattle, WA	X	X	X
	11/16/17	WPPA Annual Meeting	Seattle, WA	X	X	X
	11/17/17	WPPA Annual Meeting	Seattle, WA	X	X	X
	11/21/17	Meeting; Port Commission	Port of Chelan County	X	X	X
	11/27/17	Meeting; PJones	Port of Chelan County		X	
	11/28/17	KOHO Interview	KOHO Radio Station, Wenatchee	X		
	11/28/17	Meeting; Port of Douglas	Port of Douglas County			X

\* indicates more than one meeting on the same day.

**II. PRESENTATIONS**

- A. Cascade Quality Molding and Ultra Polymers – Larry Kraft, Shawn Cox

**III. ACTION ITEMS**

- A. Resolution No. 2017-18 Delegation of Authority
- B. Approval of 2018 Commission Meeting Schedule

**IV. STAFF REPORTS**

- A. Business Development
- B. Property Management and Development
- C. Director of Finance and Administration
- D. Executive Director

**VI. PUBLIC COMMENT**

**VII. ITEMS FROM COMMISSIONERS**

**VIII. STUDY SESSION**

- A. IB#3 Development Options
- B. CMS Development Process and Schedule

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**V. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)).

**VI. ADJOURN**

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