



**PORT OF CHELAN COUNTY**  
**Board of Commissioners**  
**Meeting Agenda**  
**238 Olds Station Road, Suite A, Wenatchee, WA 98801**  
**February 20th, 2018**  
**9:00 am**

Open Port of Chelan County Commissioners Meeting

**I. CONSENT AGENDA**

A. Approval of minutes of February 6<sup>th</sup>, 2018 Commission Meeting; Resolution No. 2018-03 Voiding 21141; register pages #3037-#3039; and January 2018 Commission Calendar.

PORT OF CHELAN COUNTY			
<u>Register Page:</u>	<u>Date Issued:</u>	<u>Warrants:</u>	<u>Total:</u>
		#1854-1859 & electronic payroll	-
#3037 – January 2018 Payroll	1/31/2018	deposits	\$106,107.13
#3038 - Month-End Payables	1/31/2018	#21103 - 21148	\$91,887.16
#3039 - Mid-Month Payables	2/20/2018	#21149 - 21193	\$191,344.29
			<b>\$389,338.58</b>

**97 warrants totaling \$389,338.58 for approval February 20, 2018.**

**NOTE:** The Commission reserves the right to move agenda items as needed, even during the meeting. Port of Chelan County Commission meeting agendas and minutes are available on the port website: [www.portofchelancounty.com](http://www.portofchelancounty.com)

**January 2018 Calendar**

<b>Date</b>	<b>Meeting</b>	<b>Location</b>	<b>JCB</b>	<b>RT</b>	<b>DE</b>
01/02/18	Meeting; Port Commission	Port of Chelan County	X	X	X
01/03/18	Meeting; with GArseault and KOverbay	Bob's Classic			X
01/03/18	Meeting; with KGoehner	Starbucks	X		
01/04/18	Meeting; with TMoyers	Pangborn Memorial Airport			X
01/04/18	Meeting; Air Service Evaluation Proposals	Pangborn Memorial Airport	X		
01/05/18	Meeting; with PJones	Port of Chelan County		X	
01/06/18	Inspected Incubator Warehouse	Chelan, WA		X	
01/08/18	Meeting; with PJones	Port of Chelan County		X	
01/09/18	Meeting; Port of Douglas County	Port of Douglas County			X
01/11/18	Meeting; Chelan Douglas Transportation Council	Confluence Technology Center	X		
01/12/18	Meeting; with PJones and CLarsen	Port of Chelan County		X	
01/16/18	Meeting; Port Commission	Port of Chelan County	X	X	X
01/16/18	Meeting; with CLarsen and TMoyers	Port of Chelan County	X		
01/16/18	Meeting; Wenatchee Chamber	Wenatchee Chamber			X
01/16/18	Attended Housing Workshop	Chelan, WA		X	
01/17/18	Meeting; Economic Dev. Partners Breakfast	Confluence Technology Center	X	X	X
01/17/18	Meeting; with GOakes	Cashmere Valley Bank-Penny Rd			X
01/18/18	Meeting; PODC and POCC	Port of Chelan County			X
01/18/18	Meeting; PODC Economic Roundtable	Wenatchee Convention Center			X
01/22/18	2018 Port Day State Capital	Olympia, WA	X		
01/22/18	Meeting; with PJones	Port of Chelan County			X
01/23/18	2018 Port Day State Capital	Olympia, WA	X		
01/23/18	Warehouse Tour Columbia Street	Wenatchee, WA		X	
01/25/18	Meeting; with PJones	Port of Chelan County	X		
01/28/18	Meeting; CDTC / INFRA	District of Columbia	X		
01/29/18	Meeting; CDTC / INFRA	District of Columbia	X		
01/30/18	Meeting; CDTC / INFRA	District of Columbia	X		
01/30/18	Meeting; with PJones	Port of Chelan County		X	
01/31/18	Meeting; PUD and Alcoa	Confluence Technology Center			X
01/31/18	Meeting; CDTC / INFRA	District of Columbia	X		

\*Indicates more than one meeting per day

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**II. PRESENTATIONS**

A. 2018 Marketing & Business Development Program – Craig Larsen

**III. ACTION ITEMS**

- A. Request for Port of Chelan County Short-term Loan to Finance Capital Purchase – Monica Lough & Trent Moyers
- B. DOH Associates Task Authorization 8.0 – Cashmere Mill Site – Laura Jaecks
- C. RH2 Task Authorization – Laura Jaecks

**IV. AIRPORT BUSINESS**

A. Consent Agenda - Approval of Register Pages #1822-#1826

WARRANT REGISTER LISTING						
DATE ISSUED	REGISTER PAGE		WARRANT BEGINNING #	WARRANT ENDING #		PAYMENT TOTAL
1/17/2018	Payables	1822	23151	23176	\$	86,637.08
1/17/2018	Payables	1823	23177	23182	\$	32,857.23
1/29/2018	Payroll	1824	23183	23187	\$	85,455.12
1/29/2018	Payroll Tax	ACH	-	-	\$	16,030.06
1/30/2018	Payables	1825	23188	23210	\$	22,442.17
2/12/2018	AIP 38	1826	23211	23211	\$	55,823.00
2/13/2018	Sales Tax	ACH	-	-	\$	3,738.19
For approval February 20th, 2018, 60 warrants in the amount of						\$ 302,982.85

**V. STAFF REPORTS**

- A. Business Development
- B. Property Management and Development
- C. Director of Finance and Administration
- D. Executive Director

**VI. PUBLIC COMMENT**

**VII. ITEMS FROM COMMISSIONERS**

**VIII. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)).

**IX. POTENTIAL LITIGATION**

**X. WORK SESSION:** 2018-2025 Capital Budget Planning

**XI. ADJOURN**

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