



**PORT OF CHELAN COUNTY**  
**Board of Commissioners**  
**Meeting Agenda**  
**238 Olds Station Road, Suite A, Wenatchee, WA 98801**  
**March 20th, 2018**  
**9:00 am**

Open Port of Chelan County Commissioners Meeting

**I. CONSENT AGENDA**

A. Approval of minutes of March 6<sup>th</sup>, 2018 Commission Meeting; register pages #3040-#3042; and February 2018 Commission Calendar.

PORT OF CHELAN COUNTY			
<u>Register Page:</u>	<u>Date Issued:</u>	<u>Warrants:</u>	<u>Total:</u>
#3040 – February 2018 Payroll	2/28/2018	#1860-1865 & electronic payroll deposits	\$109,500.52
#3041 - Month-End Payables	2/28/2018	#21194 - 21217	\$22,656.12
#3042 - Mid-Month Payables	3/20/2018	#21218 - 21249	\$131,757.43
<b>62 warrants totaling \$263,914.07 for approval March 20, 2018.</b>			<b>\$263,914.07</b>

**NOTE:** The Commission reserves the right to move agenda items as needed, even during the meeting. Port of Chelan County Commission meeting agendas and minutes are available on the port website: [www.portofchelancounty.com](http://www.portofchelancounty.com)

**February 2018 Calendar**

	<b>Date</b>	<b>Meeting</b>	<b>Location</b>	<b>JCB</b>	<b>RT</b>	<b>DE</b>
	2/1/2018	Meeting; PODC and POCC	Port of Chelan County			X
*	2/1/2018	Meeting; PJones	McGlenn's Public House			X
	2/3/2018	Meeting; MWalker and SRobinson	Pybus Public Market		X	
	2/5/2018	Meeting; PJones	Port of Chelan County		X	
	2/6/2018	Meeting; Port Commission	Port of Chelan County	X	X	X
	2/7/2018	Meeting; MWalker, SRobinson & Grayscale	Pybus Public Market		X	
	2/7/2018	Meeting; GArsenault and KOverbay	Bob's Classic Brass & Brew			X
	2/8/2018	Meeting; Chelan-Douglas Trans. Council	Confluence Technology Center	X		
	2/8/2018	Meeting; CTC Condo Association	Confluence Technology Center		X	
	2/8/2018	Leavenworth Chamber Banquet	Enzian Inn, Leavenworth			X
	2/13/2018	Meeting; PJones	Port of Chelan County			X
	2/15/2018	Meeting; SLuckensmeyer	Café Mela	X		
	2/15/2018	Meeting; PODC and POCC	Port of Chelan County			X
	2/17/2018	Meeting; Senator Hawkins	Confluence Technology Center	X		
	2/20/2018	Meeting; Port Commission	Port of Chelan County	X	X	X
*	2/20/2018	Meeting; PMA Governing Board	Port of Chelan County	X	X	X
*	2/20/2018	Meeting; Wenatchee Valley Chamber	Wenatchee Valley Chamber			X
	2/22/2018	Meeting; PJones and CLarsen	Port of Chelan County	X		
	2/27/2018	Meeting; PJones	Port of Chelan County	X		
	2/27/2018	Meeting; PJones	Port of Chelan County		X	
	2/28/2018	WDA Appreciation Banquet	Wenatchee Convention Center		X	X

\* indicates more than one meeting on the same day.

**II. ACTION ITEMS**

- A. Pybus Incubator Space Lease – Monica Lough
- B. IB#5 HVAC Contract Wells & Wade Mechanical – Monica Lough
- C. IB#5 General Repairs – Laura Jaecks

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**III. AIRPORT BUSINESS**

A. Consent Agenda – Approval of register pages #1827-#1832.

WARRANT REGISTER LISTING					
DATE ISSUED	REGISTER PAGE		WARRANT BEGINNING #	WARRANT ENDING #	PAYMENT TOTAL
2/16/2018	AIP 39	1827	23212	23212	\$ 634,221.90
2/20/2018	Payables	1828	23213	23238	\$ 73,350.85
2/20/2018	Payables	1829	23239	23242	\$ 16,707.81
2/26/2018	Payroll	1830	23243	23247	\$ 79,670.55
2/26/2018	Payroll Tax	ACH	-	-	\$ 14,512.72
2/27/2018	Payables	1831	23248	23264	\$ 432,872.96
3/15/2018	AIP 38	1832	23265	23265	\$ 55,823.01
2/13/2018	Sales Tax	ACH	-	-	
For approval March 20th, 2018, 54 warrants in the amount of					\$ 1,307,159.80

B. Airport Director Report – Trent Moyers

**IV. STAFF REPORTS**

- A. Business Development
- B. Property Management and Development
- C. Director of Finance and Administration

**V. PUBLIC COMMENT**

**VI. ITEMS FROM COMMISSIONERS**

**VII. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)).

**VIII. ADJOURN**

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