

RESOLUTION NO. 2018-08

**A Resolution of the Board of Commissioners of the Port of Chelan County
Amending Resolution No. 2015-10 Concerning Small Works Rosters**

Whereas, Resolution 2015-10 established procedures related to small works and consulting roster processes; and

Whereas, Senate Bill 6329 took effect June 7, 2018, which amended RCW 53.08.120, which governs port district contracts for labor and material.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS HEREBY RESOLVE AS FOLLOWS:

Section 4 is amended to: The Port District may construct any public work, as defined in RCW 39.04.010, by contract without calling for bids whenever the estimated cost of the work or improvement, including cost of materials, supplies, and equipment, will not exceed the sum of forty thousand dollars (\$40,000). A "public works project" means a complete project. The restrictions do not permit the division of the project into units of work or classes of work to avoid calling for bids. The Port District project manager shall make his or her best effort to reach out to qualified contractors, including certified minority and woman-owned contractors.

The Port District may also procure public works with a unit priced contract under RCW 53.08.120 or RCW 39.04.010 for the purpose of completing anticipated types of work based on hourly rates or unit pricing for one or more categories of work or trades.

For these purposes, unit priced contract means a competitively bid contract in which public works are anticipated on a recurring basis to meet the business or operational needs of the Port District, under which the contractor agrees to a fixed period indefinite quantity delivery of work, at a defined unit price, for each category of work.


Unit priced contracts must be executed for an initial contract term not to exceed three years, with the Port District having the option of extending or renewing the unit priced contract for one additional year.

Invitations for unit priced bids shall include, for purposes of the bid evaluation, estimated quantities of the anticipated types of work or trades, and specify how the Port District will issue or release work assignments, work orders, or task authorizations pursuant to a unit priced contract for projects, tasks, or other work based on the hourly rates or unit prices bid by the contractor. Contracts must be awarded to the lowest responsible bidder as per RCW 39.04.010. Whenever possible, the Port District must invite at least one proposal from a minority or woman contractor who otherwise qualifies under this section.

Unit priced contractors shall pay prevailing wages for all work that would otherwise be subject to the requirements of chapter 39.12 RCW. Prevailing wages for all work performed pursuant to each work order must be the prevailing wage rates in effect at the beginning date for each contract year. Unit priced contracts shall have prevailing wage rates updated annually. Intents and affidavits for prevailing wages paid shall be submitted annually for all work completed within the previous twelve-month period of the unit priced contract.

ADOPTED by the Commission of the Port of Chelan County at a regular meeting thereof held this 7th day of August, 2018.

**PORT OF CHELAN COUNTY
BOARD OF COMMISSIONERS**



Rory Turner, President



JC Baldwin, Vice President



Donn Etherington, Secretary